

AGENDA

Meeting: Malmesbury Area Board
Place: Brinkworth Village Hall, B4042, Brinkworth, Chippenham, SN15 5AF
Date: Wednesday 10 January 2018
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to William Oulton Senior Democratic Services Officer, direct line 01225 713935 or email william.oulton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Toby Sturgis, Brinkworth (Vice-Chairman)
Cllr Gavin Grant, Malmesbury
Cllr John Thomson, Sherston (Chairman)
Cllr Chuck Berry, Minety

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County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<u>Parish & Town Council Information Fair</u>	
<p>From 7pm, representatives from over 20 services and community groups will be available to talk about their experiences of supporting the community.</p>	
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.45 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 6</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 8 November 2017.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 7 - 16</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a) Supporting those with SEND into employment b) Public Space Protection Orders c) Work Wiltshire d) Clean Up Wilts e) Office of the Police and Crime Commissioner- Precept Consultation 	7.50 pm
<p>6 Local Youth Network Update</p> <p>The Chairman of the LYN will give an update including plans for a Youth focused event at the March meeting of the Area Board.</p>	7:55pm
<p>7 Partner Updates (<i>Pages 17 - 20</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service c. Healthwatch Wiltshire d. Wiltshire Clinical Commissioning Group (CCG) e. Malmesbury and the Villages Community Area Partnership (MVCAP) f. Riverside Centre g. Health & Wellbeing Champion 	8:00pm

	<p>h. Highways Community Co-ordinator</p> <p>i. Town and Parish Councils</p>	
8	<p>Clean Up Wilts</p> <p>An update will be provided by Ollie Phipps, Community Engagement Manager (CEM) for the Malmesbury community area.</p>	8:15pm
9	<p>Fostering</p> <p>A member of the Wiltshire Fostering Team will be in attendance to let people know more about the service and to encourage people to consider the role.</p> <p>More information can be found here:</p> <p>http://www.wiltshire.gov.uk/fostering</p>	8:20pm
10	<p>Update on the Joint Strategic Assessment Programme (Pages 21 - 28)</p> <p>To update Area Boards on local priorities and achievements following the JSA events in 2017.</p>	8:35pm
11	<p>Area Board Funding (Pages 29 - 34)</p> <p>Councillors will be asked to consider the Community Area Grants report, and the Councillor Led Initiatives report, to make recommendations on the applications received:</p> <ol style="list-style-type: none"> 1. Hankerton Parish Council - Amenity Area - £5,000 2. Art Lift – Abbey Group - £500 3. Safe Walking to School Lights – Councillor Led Initiative - £2,000 	8:45pm
12	<p>Community Area Transport Group (Pages 35 - 92)</p> <p>The Area Board will be asked to consider the recommendations from the September and December meetings of the Malmesbury Community Area Transport Group (CATG) meeting outlined in the report.</p>	8:50pm
13	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	9:00pm
14	<p>Next Meeting</p> <p>The next meeting of the Malmesbury Area Board will be held on Wednesday, 14 March in the Town Hall, Cross Hayes, Malmesbury SN16 9BZ, 7.00 pm.</p>	

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Oaksey Village Hall
Date: 8 November 2017
Start Time: 7.00 pm
Finish Time: 9.35 pm

Please direct any enquiries on these minutes to:

William Oulton Senior Democratic Services Officer, Tel: 01225 713935 or (e-mail) william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Toby Sturgis (Vice-Chairman), Cllr Gavin Grant, Cllr John Thomson (Chairman) and Cllr Chuck Berry

Wiltshire Council Officers

Ollie Phipps, Community Engagement Manager
Richard Williams, Locality Youth Facilitator
Will Oulton, Democratic Services Officer

Town and Parish Councillors

Malmesbury Town Council – Councillors John Gundry and Kim Power
Oaksey Parish Council – Councillor Richard Moody
St Paul Malmesbury Without Parish Council – Councillor Roger Budgen,

Partners

Wiltshire Police – Insp Mark Luffman
Dorset and Wiltshire Fire and Rescue Service – Chris Harvey
Older Person's Champion – Ellen Blacker

Total in attendance: 48

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
49	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed all to the meeting.</p>
50	<p><u>Apologies for Absence</u></p> <p>Councillor John Mathews of Sherston PC gave his apologies.</p>
51	<p><u>Minutes</u></p> <p>The minutes of the previous meeting were considered.</p> <p>Resolved</p> <p>To approve and sign as a correct record the minutes of the meeting held on 6 September 2017.</p>
52	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
53	<p><u>Chairman's Announcements</u></p> <p>a) Funding for priorities –</p> <p>The Chairman outlined the budget allocation spent in Malmesbury and highlighted the monies remaining. He asked Town & Parish Councils to consider how they could continue to work with the council to further protect priority areas.</p> <p>b) Opening Hours of Household Recycling Centre</p> <p>The opening hours of the HRCs during the refurbishment project were noted/</p> <p>c) Local Plan previously called the Core strategy consultation</p> <p>Councillor Sturgis highlighted the ongoing consultation which would close on the 18 December and encouraged individuals and communities to participate.</p> <p>d) New Police Inspector</p> <p>Mark Luffman, the new Inspector for the area including Malmesbury, introduced himself to the meeting and gave a brief update on local issues and challenges.</p>
54	<p><u>Dementia Friendly Awareness Presentation</u></p> <p>Ollie Phipps gave a presentation and provided some training on what it means</p>

	<p>to be a dementia friend.</p> <p>More information about becoming a dementia friend can be found here: https://www.dementiafriends.org.uk/</p>
55	<p><u>Carers Support Wiltshire</u></p> <p>Catharine Hurford gave a presentation on the work of Carers Support.</p> <p>Issues highlighted included: the role of carers and the challenges they face, including ill-health, depression and isolation, through the pressures of caring for loved one; the information, training and practical support that is available to carers in the Malmesbury community area; the support given to GPs to train them to provide better support to carers; the support given to employers to understand how they can understand their workers who also have caring responsibilities; how carers support is funded through local councils and fundraising; and the work identifying younger carers and the impact that has on their life-chances.</p>
56	<p><u>Food Banks</u></p> <p>Richard Payler, from the Malmesbury & District Foodbank gave an update on their work locally.</p> <p>Issues highlighted included: that the Foodbank started in 2014 by a cooperative of Churches Together and the Rotary; that the group is part of the Trussel trust network; the ways in which support is given including vouchers and physical donations; the extra support provided during summer holiday to supplement the loss of free-school-meals; how people are referred to the foodbank by professionals/representatives in the community; that repeat referrals may result in a conversation to see what additional support could be made to help assist them more; the training and support provided to volunteers; the multiple places where food can be donated, and how money can be donated; how other household and hygiene items may be required; how people in the villages can make contact with the group – and how more information about food poverty can be collected from the community; that parcels can be transported to people in the rural communities; the impact of universal credit on the use of foodbanks; and how links to other organisations can be expanded including community transport and local shops.</p>
57	<p><u>The Challenges Ahead</u></p> <p>The Chairman, Councillor John Thomson, gave an update on the issues and challenges for Wiltshire Council and the wider community in the future.</p> <p>Issues highlighted included: that meetings had taken place across the county to discuss with the community about the challenges faced by the Council; that some services are protected by increasing the volunteer support and partnerships with towns and parish councils; the activities that had taken place</p>

	<p>in the community area that have prevented people from using more expensive services; how towns and parishes can consider how they designate funding from their precept to support priority areas where there will be more demand; how the community area transport group can be seen as a model for co-funding; how parishes can identify priorities and how the county can support them; that on the 17th December there would be a training session and discussions at County Hall to start that debate; and how the policy for asset and service transfer has been simplified.</p>
58	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>The meeting considered the report from the Local Youth Network which asked the Area Board to note the financial position of the Youth Funding allocation, and note the update on the Local Youth Network Management group work.</p> <p>The meeting also considered one applications detailed in the report together with the recommendations of the Local Youth Network (LYN) Management Group.</p> <p>Richard Williams, Local Youth Facilitator, presented the report and gave a summary of local issues, including: that he was happy to come and visit town and parish councils to discuss their needs assessments to identify what is required in the area, and that all parishes are welcome to attend the LYN meetings; that the current budget allocation would be expended if all the grants were approved; how young people are involved in partnership and the desire to expand the network to other community representatives to facilitate youth provision; how provision for young people identifying as LGTBQ+ in the community; the partnership approach taken to provision.</p> <p>With regard to the applications: the meeting heard that the GuazeBrook Group provided support in the Luckington village area through a drop-in group; and that two other applications had been approved under delegated authority powers by the officers, and were included in the report for the Area Board to noted.</p> <p>At the conclusion of the discussion, and having been put to the vote, the meeting;</p> <p>Resolved</p> <p>To award £500 to the Guazebrook Group to support the weekly drop in youth café in Luckington</p> <p>To note the following awards made under the delegated authority powers by the officer:</p> <ul style="list-style-type: none"> • The award of £1,000 to CMAS for Outreach work; and • The award of £1,500 to support LGTBQ+ support work.

59	<p><u>Community Updates</u></p> <p>Along with written reports, the meeting received the following updates from the community:</p> <p>Chris Harvey, the Fire Service watch manager in Malmesbury, updated the meeting on activities in support of safety and prevention; the fire safety officer working with the business to reduce extra call outs; how response times have changed due to incidents in more rural localities; the free visits available to help reduce fire risks; the active recruitment for extra cover staff.</p> <p>The Chairman thanked the officer for the updated and paid thanks to the service for its work in response to the Grenfell tragedy.</p> <p>The Riverside Centre gave an update on their activities including: the efforts made to increase access to groups from more rural locations; the work to support the repair café; the fundraising projects and events, including music concerts and the ambition to have other entertainment events; plans for future events including a Craft Fair, a Health & Wellbeing Day and Children’s Birthday Party Fayre; and the ambitions to connect with other groups in villages and share knowledge of activities to other village halls.</p> <p>The Chairman expressed his thanks for the update and hoped it would encourage more to contribute to their community by volunteering.</p> <p>The Malmesbury Area Health & Wellbeing Champion gave an update on local projects including: the success of the local lunch clubs, and the need for more volunteers; the expansion of men shed projects and the possibility of getting on started in Malmesbury; that the drop-in sessions in the library may move to the surgery to increase attendance; that some parishes had offered funding for the co-ordinator, enabling them to make better links to rural people; and the grants available for those in fuel poverty and how people can apply for the money.</p> <p>Cllr Richard Moody, Oaksey Parish Council, gave an update on issues of importance in the community including the neighbourhood plan, and the creation of affordable homes.</p> <p>In response to issues raised, the Chairman and Councillor Sturgis stated that they recognised that the local plan process for allocating housing was frustrating and reiterated the importance for large villages establishing robust neighbourhood plans and encourage communities to continue to engage positively with consultations.</p>
60	<p><u>Community Grant</u></p> <p>The meeting considered two community grant applications</p> <p>The first application was from the Friends of Ashton Keynes Primary School for</p>

	<p>a multipurpose play area. Representatives from the applicants gave a short presentation to the meeting clarifying that facility available to the school and for community and club use.</p> <p>Councillor Chuck Berry proposed that as a grant for another play area in the village had already been given that £2,500, representing 50% of the application, should be awarded.</p> <p>The second application was from the Wiltshire Wildlife Trust for £2,484 for resources and equipment to improve access and the use of the local nature reserve near Hankerton. A representative from the trust gave a short presentation outlining the works proposed.</p> <p>The Chairman proposed that the full grant should be awarded on the condition that the organization continue to work with local health and wellbeing partners and ask for a report back on how this has been achieved.</p> <p>At the conclusion of the debate, and after having been put to a vote, the meeting;</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award £2,500 to Friends of Ashton Keynes Primary School for a multipurpose play area; and 2. To award £2,484 for resources and equipment to improve access and the use of the local nature reserve near Hankerton on the condition that the organization continue to work with local health and wellbeing partners and ask for a report back on how this has been achieved.
61	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
62	<p><u>Next Meeting</u></p> <p>The meeting noted that the next meeting of the Area Board would be held on Wednesday, 10 January 2018, 7.00 pm.</p>

Chairman's Announcement

Employment and Community Skills

Wiltshire Employment Support Team & Wiltshire Supported Internships

Contact: West.cc@wiltshire.gov.uk

Wiltshire Employment Support Team

Better known as WEST is a supported employment service for young people and adults with special educational needs and disabilities, including autism spectrum conditions. We aim to support our customers to find and keep a job.

We are part of the Special Educational Needs and Disabilities Service at Wiltshire Council. We also provide support to Adult Care customers, so we support people from 14+.

What is Supported Employment?

A well defined approach to helping people with disabilities participate in the competitive labour market, helping them to find meaningful job and providing ongoing support from a team of professionals.

Where do we work?

All over Wiltshire, if you meet eligibility and have a Wiltshire post-code, we can work with you.

Working with employers local to Wiltshire or within reasonable travelling distance, that could be in Hampshire, Swindon or other neighboring towns or counties.

What do we want?

For as many people to know of our service and that there is a pool of untapped talent and willing workforce in Wiltshire that could be of great benefit to employers.

We want the opportunity to meet with local employers to talk about their business and recruitment needs and negotiate positive employment opportunities for our customers.

Most of all we want to do what we can to level the playing field for people with higher support needs so they can compete to get jobs.

Research shows that only **6%** of people with a **learning disability** and **15%** of people with **autism**, are in paid employment, yet most want to work (Mencap).



The Team

We choose our Job Coaches for lots of different skills. Most of all their work ethic and what they can do to negotiate work opportunities with local employers. We know our stuff. We don't know everything, but we have a strong reputation.

The team are supportive, but they are not support workers.

Job Coaches specialise in employment, with the added bonus of previous backgrounds ranging from education to business.

Our priorities

Everyone has the right to work

and we are committed to helping people with higher support needs do that.

Getting a job is the top priority

supporting applications, interviews and on the job support. Speaking to employers and negotiating opportunities

The right support supporting customers in a person centred, but realistic way

Employer relationships employers in Wiltshire are our customers too and we value how pro-active and inclusive they can be. We work to maintain positive relationships and are on hand to provide support to them in making employing someone through our service smooth.

We only deal in paid work

If a paid job isn't what you are looking for then we are not the right service for you

We can signpost you to other places if you need it but we cannot support you with anything that isn't paid work. We don't want to lose our focus.

Community Connecting is another part of our wider team and they specialise in supporting people with inclusion to their local community, including joining a club, travel training and volunteer work.



Wiltshire Supported Internships

Supported Internships are designed for young people who really want to move into employment from education.

A study programme for a young person with learning disabilities or autism that want to move into employment and need extra support to do so. An important element is the opportunity for an extended work placement with the potential for a job offer at the end. We call these 'Working Interviews'.

'Aim to equip young people with the skills needed for work so they can achieve sustainable paid employment. The programme includes on-the-job training, backed by expert job coaches and college based learning'

Department for Education

What do we want from employers in Wiltshire?

a job vacancy that you are prepared to offer as a working interview with a view to becoming a paid job, **or**

a carved position that matches the intern where a paid position can be given when they display the skills required consistently

regular feedback that includes gaps in knowledge (support can then be put in place for this learning)

✚ Working interviews will ideally be 16 hours a week for an agreed length of time. Normally between 6-12 weeks

✚ hours can be flexible and could start on lower hours gradually increasing

We are asking for your involvement in the process and to consider reasonable adjustments to level the playing field for your intern



We are asking for a commitment to work with us, using a flexible approach to recruitment

Real job vacancies that have a real chance of becoming a paid job!

Who have we worked with?

We have successfully worked with many employers over the years, who have employed our customers, these include:

Morrisons	Warminster
NHS	Salisbury
Castle & Ball	Marlborough
Foxhangers	Devizes
Drove Primary	Swindon
Tool Station	Chippenham
Royal Oak	Corsham
Green Dragon	Market Lavington
MOD	Lyneham
Order of St Johns	Wooten Bassett
EMCOR	Porton Down
Bath Aquaglass	Bath
McDonalds	Trowbridge
Leekes	Melksham
Honey's Dog Food	Pewsey



We would love the opportunity to talk to you more about our team(s).

Please watch our video and we welcome any comments or queries

West.cc@wiltshire.gov.uk

Samantha Buchanan

Chairman's Announcements

Subject:	Public Space Protection Orders
Contact Details:	ASB@wiltshire.gov.uk

PSPOs

Public Spaces Protection Orders (PSPOs) are one of the tools available under the Anti-social Behaviour, Crime and Policing 2014 Act and replace Designated Public Place Orders (DPPO). New Guidance issued by the Local Government Association stated that any Orders in existence post 21 October 2017 would automatically be transferred to include any conditions covered by the DPPO. This applies to orders in: Trowbridge, Salisbury, Calne, Chippenham, Devizes, Durrington, Malmesbury and Warminster.

The legislation recognises that councils are often best placed to identify the broad and cumulative impact that ASB can have and additional conditions can be applied for. They must be evidence based and must not be covered by other primary legislation.

Councils can use PSPOs to prohibit specified activities, and/or require certain things to be done by people engaged in particular activities, within a defined public area. PSPOs differ from other tools introduced under the Act as they are council-led, and rather than targeting specific individuals or properties, they focus on the identified, evidence based problem behaviour in a specific location. Any conditions must be consulted on.

The legislation provides for restrictions to be placed on behaviour that apply to everyone in that locality (with the possible use of exemptions). Breach of a PSPO without a reasonable excuse is an offence. The enforcement will be managed by Wiltshire Police, they will issue fixed penalty notices which can incur fines of up to £1000. Alcohol conditions covered by the Orders can incur £500 fine if breached.

Wiltshire Council is keen to work with individuals to change their behaviour. Working with our drug and alcohol service, recipients of fines will now have the option to attend a drug and alcohol course to waiver the fine payment.

New signage is on order and the webpages will be updated to reflect this recent change in legislation.

For further information please contact ASB@wiltshire.gov.uk

Fixed Penalty Notices

A Police Officer may issue an FPN to anyone they have reason to believe has committed an offence and breached the PSPO without reasonable excuse under section 67 of the Anti-social Behaviour, Crime and Policing 2014 Act. The FPN should only be issued to over 18s.

This also applies in the case of orders that prohibit alcohol consumption, where it is reasonably believed that a person has been or intends to consume alcohol. It is an offence under section 63 either to fail to comply with a request not to consume or to surrender alcohol (or what is reasonably believed to be alcohol or a container for alcohol).

Chairman's Announcements

The front copy should be handed to the recipient and the second retained for your records. Wiltshire Council must be notified via ASB@wiltshire.gov.uk with a scanned copy of the FPN. This will enable the Council to prosecute if necessary.

There will also be an option to attend a Wiltshire substance misuse service course to waive the fine. The information is contained on the back page of the FPN and should be handed to the recipient at the time of issue. The Officer should make the recipient aware that this option would waive the fine payment.

Officers should consider circumstances where there may be a 'reasonable excuse' for breaching the Order. It may also provide a further opportunity, to recognise that those responsible may themselves be vulnerable and in need of support. They should therefore consider appropriate referral pathways where there are any safeguarding concerns.

A copy of the PSPO conditions can be found on Niche.

For further information please contact ASB@wiltshire.gov.uk

Chairman's Announcements

Subject:	The new one-stop shop Work Wiltshire website
Contact Details:	https://workwiltshire.co.uk/

Key message:

On the 4th July, the new Work Wiltshire website launched. This is a unique website containing a huge range of education, employment and skills information which would normally have been located on several different sites and can now be found in one location with signposting to other relevant sites.

This website has been made to be accessible, attractive and a professional information hub. By having a one-stop-shop website, it will enable us to become the go-to place for career information, advice and signposting to relevant sites that the customers are looking for.

Work Wiltshire website contains information and links for: next steps in education, apprenticeships, information for employers, support available for those with barriers to work, information for those looking for work or wanting to upskill, financial support, further and higher education, local projects, support for schools and policies and data.

Questions:

How we set it up?

The Work Wiltshire website was originally created to support employers, employees and those looking for work. It then expanded to cover the programmes that the Employment and Skills Service were running, as well as providing career information, labour market intelligence, Wiltshire statistics, news and events and the services strategy.

The Employment and Skills service decided expand the website further and extend the range of audiences it catered for and allow them to access all the information they may need in one location. The redevelopment of the website was funded by Action 4 Wiltshire and has engaged with key stakeholders throughout the development to make sure that the website will work as effectively as possible and include tailored information to the different users.

Who were involved?

The main development of the website was conducted by the Employment and Skills Service at Wiltshire Council with stakeholders from Children's Services, Employment and Community Skills, local schools, Carer Support Wiltshire, Community First as well as others, contributing content and feedback to ensure the website is relevant, engaging and accessible.

Chairman's Announcements

What we are hoping to achieve?

A helpful and creditable website which enables local people and employers to find the key information and links they would like to know in one location.

Is this a model used elsewhere?

Other websites focus on specific sections which are included on the Work Wiltshire, but to our knowledge the combination of having all education, employment and skills information for young people, the general public, those with barriers to work and employers, all in one location is unique.

What has been the website take-up so far?

Since its launch we have had over 3,540 people use our website looking at 13,175 pages, with a wide variety of age demographics. The most popular pages so far being apprenticeships information for employers, apprenticeships, support for schools, and young people's next steps.

What can it do for people?

People will be able to search through the different sections on the website to find out education, employment and skills information. There is also a news section and events page, which shows the Employment and Skills service blog, local vacancies, Higher Education open days and much more.

It will help employers with find information and support for their business including how to set up an apprenticeship, free HR support, how business can get involved in local programmes, grants and other information.

It also has a dedicated section to help schools with careers education, giving information of local support, provision, the Wiltshire Careers Education Programme and support helping them arrange careers events.

It also has a section for those with complex needs and barriers to work; which highlights what support there is for them.

Chairman's Announcements

Subject:	Clean-Up Wilts campaign and the Great British Spring Clean
Officer Contact Details:	Your Community Engagement Manager (CEM)

This year phase two of the county-wide Clean-Up Wilts campaign will be implemented.

The campaign, which was launched last October, focused on targeting fly-tipping across the county as its first phase.

This year the campaign focuses on litter from food-on-the-go, chewing gum and cigarette butts and community litter picks as part of supporting the national Great British Spring Clean, which takes place on the weekend of 2 to 4 March (2018). Over the last two years – communities across Wiltshire have participated in the litter picks and more than 30 tonnes of litter has been collected.

As a result of this participation, Wiltshire Council has been shortlisted as a finalist in the Keep Britain Tidy Network Awards – Local Authority Award category. The shortlisting is based on the evidence of the strong community spirit that prevails in Wiltshire, which was clearly demonstrated last year on the weekend of the 2017 Great British Spring Clean (Friday 3 to Sunday 5 March).

More than 3,200 volunteers took part in litter picks across the county, giving up their time to help make their communities a better place to live. In all, 152 litter picks took place throughout the county during the weekend, and the volunteers collected 3,025 bags of rubbish, with 18.15 tonnes collected in total.

The award winner will be announced on 8 February. Just being a finalist is recognition of what makes Wiltshire unique. It would be great if this year's Great British Spring Clean event could be another success.

It would of course be much better if people didn't drop litter in the first place and that we didn't have to spend more than £2.5 million each year collecting this rubbish. Wiltshire is a beautiful county and we want to keep it that way.

We will hear more about the Clean-Up Wilts campaign and this year Big Spring Clean on tonight's agenda.

Chairman's Announcements

Subject: Policing Precept 2018/19

Happy New Year,

I wanted to inform you about the launch of my consultation on the policing precept for 2018/19. I would be grateful if you could share this and make residents aware of opportunities for consultation. The details are set out below or you can access a video of me outlining the proposals at <https://youtu.be/IsKkPmUd1Nc>

The policing precept consultation which launches today (2/1/2018) is looking for the views of Wiltshire residents on the proposed increase of £12 a year.

Currently the average band D household contributes £14.19 per month to local policing, but if residents back the proposal then this would rise to £15.19 per month. As a Force, Wiltshire Police has seen the second highest increase in demand across the country in the last year yet the funding we receive from central government doesn't recognise the increasing pressures our service is under.

In fact we receive the fourth lowest funding per head of population in England and Wales.

Since 2010, Wiltshire Police has received £19 million less but have been responding to more crimes and supporting more members of the public year on year. Whilst we live in an incredibly safe county, there's only so far the budget will stretch and we're streamlining our services to ensure they're as efficient as possible at the same time as keeping the public safe, but we are feeling the squeeze more than ever. Without this increase Wiltshire Police will have to look at further reductions in officers and staff to close a budget gap of around £3m.

That's why I am asking whether residents in Wiltshire and Swindon would be prepared to pay an extra £1 a month to help bridge this gap.

This increase will mean that I can protect frontline services from further reductions and maintain the current level of service.

The consultation which runs from 2nd January 2018 to midday 31st January 2018 wants to hear your views on the proposed increase.

For more information on how to share your views please visit www.wiltshire-pcc.gov.uk, you can also email pcc@wiltshire.pcc.pnn.gov.uk or use #AskAngusPCC on social media.

With best wishes for 2018,
Angus Macpherson MBE
Police and Crime Commissioner for Wiltshire and Swindon

December 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

Small changes can help you and your loved ones stay well this Winter

Helping people to look after their own health, and their families' health, especially during the colder weather can help you stay well and it also helps to manage demand on health services.

By following eight simple self-care health steps, you and your loved ones can stay well this winter:

S – see your pharmacist at the first sign of illness

Pharmacists are not only medical experts; they can also offer advice and information on a range of minor illnesses and injuries. If you start to feel unwell this winter, even if it is just a cough or cold, get advice from your pharmacist before it gets more serious.

E – eat plenty of fruit and vegetables

A healthy diet is vital for your wellbeing, so try and eat five portions of fruit and vegetables every day.

L – learn more about around the clock healthcare services in Wiltshire

In Wiltshire there are many options available for when you need medical advice and treatment. Consider all the choices available to help you make the right decision about where to go.

F – find out if you're eligible for a free flu vaccine

People who are eligible include those who are aged 65 years, pregnant women, anyone who is the main carer for another person or who is in receipt of a Carers' Allowance, and those with a long term condition such as diabetes or asthma.

C – check in on your neighbours

Winter can be dangerous for elderly people, so checking they have enough supplies will mean they don't need to go out in bad weather.

A – arrange to pick up your prescription

Many pharmacies and GP surgeries will be closed or have reduced working hours over the festive period. If you require a repeat prescription, make sure you order it in plenty of time.

R – restock your medicine cabinet

Looking after yourself when you're feeling under the weather with a minor illness is easy if you already have a stocked medicine cabinet.

E – ensure you stay warm

Cold weather can be very harmful and increase the risk of heart attack, stroke and chest infections. Try and heat your home to at least 18 degrees and have at least one hot meal a day.

Have your say!

Urgent GP appointments – where would you go?

If you need a same day urgent GP appointment – this could mean that you might not be able to see your usual GP and you may have to travel to a different practice.

Urgent GP appointments are booked on the day and are for patients who have health problems which cannot wait for a routine appointment.

We want to hear your views on accessing urgent GP appointments.

Tell us what you think by completing this [short survey](#).



Raising concerns and making complaints

NHS England are carrying out a survey and asking children, young people and adults with a learning disability and/or autism about their experiences of raising concerns and making complaints.

Your feedback will help with a new project about raising concerns and making complaints called **Ask Listen Do**.

Complete the [survey](#), which is open until 12 January 2018 and help make a difference.

Campaigns

Every year we support a number of national health campaigns and run some local ones too.

Click on the images below to find out more about our current campaigns.

Stay well this winter
and have the flu jab



Around the clock
healthcare in Wiltshire



Honest and open opinions from patients help to shape hospice care

Patients, their families and healthcare professionals at a leading hospice in Wiltshire are continuing to help shape the way services are run - thanks to a new group set up by Healthwatch Wiltshire.

Local volunteers from the county's independent health and care champion Healthwatch Wiltshire have spent the last 12 months meeting with patients and their families, unpaid carers and health professionals at Dorothy House Hospice Care.

The hospice commissioned Healthwatch Wiltshire to set up a User Advisory Group in September 2016 to provide an opportunity for those who use its services to give their open and honest opinions. This feedback has now helped to shape strategy and future plans for services at the hospice.

Through talking direct to patients, families and unpaid carers, Healthwatch Wiltshire's User Advisory group found:

- Dorothy House's services are highly valued but increased awareness and understanding of the range of services the hospice provides is needed.
- At the point of referral, patients want to talk to skilled staff with the time to talk to them in a personal way.
- It is important for carers and families to be heard and to be asked 'what would help you at the moment?' so that care is led by them.
- Enable people of working age and those at school or college to have access to groups at appropriate times of the day.



Susanna Watson, family support services manager at Dorothy House Hospice Care, said: "I found the feedback I received from the group very helpful. They had some very robust things to say about the whole language around 'assessments' and 'eligibility.'

"Someone commented that they did not want to be 'assessed' but wanted a more human approach where they were simply listened to. It reminded me just how easy it is to slip into bureaucratic jargon when you work in a health or social care setting."

Lucie Woodruff, Healthwatch Wiltshire Manager, added: "The User Advisory Group has given patients, families and carers the opportunity to be a critical friend and has offered a fresh pair of eyes to help Dorothy House continue to develop its services in ways that work for the people that use them.

"We've appreciated the time given by Dorothy House staff to present topics to the group, which enabled informed, productive discussions. The role of a local Healthwatch is to enable the community to help influence the way services are run and this engagement exercise has been a great example of this."

The group will continue to meet in 2018 to ensure the views of patients, families and their carers are reflected in the design and development of services provided by Dorothy House.

The full report 'Dorothy House Hospice Care User Advisory Group: a year of supporting patient and carer involvement' can be viewed at www.healthwatchwiltshire.co.uk/reports-publications.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

**WILTSHIRE COUNCIL
MALMESBURY AREA BOARD**

10 JANUARY 2018

**MALMESBURY 'Our Community Matters'
Local issues: local action**

1. Purpose of the Report

To update members on the progress made to address the priorities identified by the community at the 'Our Community Matters' Joint Strategic Assessment event held on 11 January 2017.

2. Background

The Malmesbury 'Our Community Matters' event was held on 11 January 2017 at Malmesbury Town Hall. Over 100 members of the public and partner agencies attended and participated in the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results are set out in this report. Following agreement on the priorities, the themed roundtables then looked at practical community-led actions that could be taken to address the issues identified.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Develop a community plan for the area
- Provide the Council and partners with a clear focus for local actions

The Area Board adopted these priorities shortly after the event and has since focused on supporting and facilitating local actions to tackle those priorities.

3. Priorities identified

The following documents set out the JSA analysis presented to the 'Our Community Matters' conference and the priorities identified by the community on the night. The following documents are available to view online:

- [Summary of issues identified by the research.](#)
- [Priorities agreed at the event.](#)

4. Moving forward with community-led action

To address the priorities, the Area Board has been using its strategic influence and delegated powers to shape the delivery of local services and actions. It has also used its delegated resources to facilitate and support community-led projects. The community engagement manager has been working with local community groups and partners, using the local priorities as a work plan. Some of the actions are easier to address than others and work has focussed on areas where tangible outcomes and progress can be delivered. This has helped to capitalise on the enthusiasm and momentum generated by the event.

5. Impact

Appendix 1 sets out the actions achieved since the 'Our Community Matters' event took place. This is a two-year programme and the first quarter figures represent the period between April – October 2017. The report shows the actions that have been delivered to address the priorities in the 10 JSA themes. It is important to note that these actions have been delivered by a wide range of agencies and are not solely the actions of the area board. The area board may have funded some actions or offered support to others. Some may have been independently by the groups concerned, but all help to address the priorities identified by the community.

6. Recommendations

- (1) That the area board notes the JSA Quarter 1 update report.
- (2) That the area board expresses its thanks to the organisations, groups and partners who have contributed actions that address the local priorities set by the community.

Report Author: Oliver Phipps – Malmesbury Community Engagement Manager
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Malmesbury JSA Issue	Priority	Actions Completed Quarter 1: April-October 2017
Children and young people	Mental & Emotional Health	LYNMG continue to fund Denise Little - Mind Reset. LYF supporting with QA supervision re : Safeguarding/ QA. LYNMG prioritised and Mental Health & LGBT sessions
Children and young people	Positive Leisure Time Activities	1. Oaksey Youth Club support and grant. 2. CMAS grant award for Malmesbury Drop in.3. Grant MTC /Scrap store for summer workshops.4. LYF work with Gauze brook Church group re provision Luckington and surrounding parishes.5. Grant award Ashton Keynes youth cafe.
Children and young people	Special Educational Needs & Disabilities	1. HEALS summer SEND programme. 2. QA and Safeguarding advice support provided by LFY
Community Safety	Highway Safety	CATG continues to jointly fund with parish councils and deliver new highways initiatives. The Malmesbury CATG allocation 2017/18 is £13,360.00. The carryover from 2016/17 was £28,938.27. The current balance which includes all committed schemes is £10,547.14 . Two "Taking Action on School Journeys Challenge" (TAOSJ) - in Crudwell & Minety with recommended action plans for the school areas in those villages
Community Safety	Alcohol & Drug Abuse	Partnership working between the School, Police, Motiv8 Drugs Service & Wiltshire Council to address the levels of drug use in Malmesbury Community Area. Working with LYNMG to address potential provision with youth groups to support those at risk of using.

Community Safety	Emergency Planning & Flooding	Emergency planning workshop held at July's Area Board. Parishes urged to continue to update Emergency plans especially contact numbers. Those yet to complete have been asked for emergency contact numbers as a basic need.
Culture	Participation in Arts, crafts & Culture	Volunteers requested for a new project to document public art pieces in Malmesbury Community Area, and workshop was held for those interested in Malmesbury Library. New music groups set up at Riverside Community Centre with low cost attendance fee to make them more accessible. Friends of Riverside supported local community member to run north Wiltshire's first Repair Cafe, encouraging people to re-use items by getting them fixed by a team of volunteers. Community Area Art project in the planning process to be coordinated by Friends of Riverside. Pilot Community Radio station went live during Carnival in August, due to be relaunched in 2018 on a permanent basis. Friends of Riverside hosted the first Music event which will hopefully lead to more arts events happening at Riverside.
Culture	Library Use	The Drop In - information sessions on 1st & 3rd of every month provided by CEM, H&WC, HT, and visiting organisations: Police, Safe & Warm, Working Links, Learn Direct, Alzheimer's Support/ Society. Area Board funded new children's area equipment, furnishings and resources, to update the area and hope to increase families attendance. Library launch their first ever Reading Festival and see record numbers of attendance from families. Activities and workshops every day for a week, over 300 people got involved and the library saw over 1300 people visit. Library held another successful summer reading challenge with 360 young people engaged, supported by volunteers to run the challenge.
Culture	Local History & Heritage	Group of residents in Luckington working with Wiltshire Council, PCC, HLF to restore a collection of tombs and stones in Luckington Church. Area Board funded applications for restoration works: Brinkworth Bell Tower & Moravian Church

Economy	Training, Skills & Apprenticeships	Special Area Board with presentations from Learn Direct, Working Links and W&B Canal trust, all of whom are running skills and employability workshops/programmes. Learn Direct & Working Links also attend the Library Drop In to promote services.
Economy	Broadband & Digital	Wilts Online continue to operate computer and online support sessions with home visits via referrals through CEM or Library. Broadband continues to be rolled out and areas are now receiving upgraded connection
Economy	New Businesses & Start Ups	Area Board are working with Tom Lawton on his new venture Walking Light & Safe Walking Children's Book. To improve the safety of local primary aged children walking to our rural schools
Environment	Flooding	
Environment	Recycling	Wiltshire Council, local Councillor & CEM working with residents at Silk Mills to increase the amount of recycling possible on the site.
Environment	River Quality	
Health and wellbeing, Leisure	Mental Health & Wellbeing	Mental Health workshop held at Area Board in July. Friends of Riverside & partners are planning for a health & wellbeing evening at Riverside Centre in early 2018
Health and wellbeing, Leisure	Obesity	CEM attended annual Obesity Summit and working with Public Health Specialists to look at ways to implement work in MCA.
Health and wellbeing, Leisure	Promotion of Healthy Lifestyles	Big Pledge London Calling launched. 340 people involved in MCA. This year more primary schools involved, getting free sports equipment and Sherston Primary winning a free sports coaching session. Health Trainers workshop at Area Board.
Your Community & Housing	Affordable Housing	
Your Community & Housing	Digital Engagement & broadband	Wilts Online continue to operate computer and online support sessions with home visits via referrals through CEM or Library. Broadband continues to be rolled out and areas are now receiving upgraded connection

Your Community & Housing	Community Events & Activities	St Aldhams Fayre, Village fates, WOMAD, Carnival, late night shopping, Crudwell Strawberry Festival, Minety Music Festival, are just a few of the successful events in and around Malmesbury area. Community Radio - Over 60 people were directly involved from a variety of different groups and ages, and we had over 800 listeners over the 10 day period.
Transport	Road improvements & Repairs	CATG
Transport	Access to Public Transport	
Transport	Promoting Cycling & Walking	Connecting Wiltshire have created Cycling and Walking Guides available at Malmesbury Tourist Information and Library. Cowbridge Walking route officially opened. Area Board have funded improvements to kissing gates and path improvements. Volunteers continue to maintain many of our rural walking routes across the community
Older People	Dementia	Malmesbury have started a Dementia Action Alliance. Key members of the group are: Foodbank, Abbey, Riverside, Alzheimer's Support/ Society, Driving Miss Daisy, CEM, H&WC. H&WC has visited many parish councils to engage them in having a Dementia Friends Session & becoming Dementia Friendly Communities to then join the DAA. Beeches home care ran a Dementia Virtual tour to showcase what it is like to live with Dementia. CEM delivered more DF Sessions to community groups and Parish Councils. DAA to host an event. Area Board to hold a Dementia Friends session, led by CEM. Dementia consultation focus group led by Health watch held at Riverside Centre, to discuss needs of the community in North Wiltshire. More Parishes signing up to become Dementia Friendly Communities, interesting ideas to promote. Several Parishes held DF sessions, more to follow

Older People	Independent Living	Area Board commit health & wellbeing funds to continue the work of Health & Wellbeing Champion. H&W Champ has set up bi-weekly Sunday lunch clubs in Malmesbury to fill the lonely weekends. Adult Social Care host a consultation event at Riverside Centre to discuss the future of provision and impacts on community in North Wiltshire. H&WB Champion promoting local social and exercise classes. Friends of Riverside have hosted a meeting with care home managers which will now become a sixth monthly event.
Older People	Support for Carers	Saturday Friends Drop in at Riverside Centre, for older people & vulnerable. Carers are also welcome. Light lunch and activities are provided. Sunday lunch group in Malmesbury thriving offering company to carers and non carers in the community.

Report to Malmesbury Area Board
Date of meeting 10/01/2018
Title of report Community Area Grant funding

Purpose of the Report:
 To consider the applications for funding listed below.

Applicant	Amount requested
Hankerton Amenity Area	£5000.00
Art Lift – Abbey Group	£300.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council’s website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 2656 (hyper link)	Hankerton Parish Council	Hankerton Amenity Area	£5000.00
<p>Project description</p> <p>This project is focused on the purchase and installation of play equipment in the village of Hankerton. There are a growing number of young families moving into the village and currently there is no communal area for children to play together. A site has been set aside but we need to raise funds to purchase suitable play equipment. The creation of this play area would be a great boost to the village and the young people in the parish and help encourage them to play outdoors and socialise with other local families.</p> <p>Input from Community Engagement Manager:</p> <p>This project has been community led and has engaged many residents and families in the village to ensure the transformation of the amenity space. This land has been given to the village as part of a housing development. The village has had a growth in families meaning the development of the land into a family friendly usable space has become a priority. There is no other safe space for family play in this village, therefore I fully support this project and the work & enthusiasm contributed by the local community to make this happen.</p>			
<p>Proposal</p> <p>That the Area Board determines the application from Hankerton Parish Council for £5000.00</p>			
Application ID	Applicant	Project Proposal	Requested
ID 2644 (hyper link)	C/O: David Davies	Art Lift – Abbey Group	£300.00
<p>Project description</p> <p>Members have come through Art lift health and wellbeing programme at Malmesbury Primary Care Centre which is a local GP referral public health scheme and want to continue to meet weekly and welcome new members. The group aims to create a self-running sustainable safe and welcoming environment where we can support and encourage creativity towards increased positive mental health confidence networks peer support and friendships and reduce the impact of isolation. We aim to show out work locally and raise funds through subscription and sale of our work. We have minimal running costs as we have negotiated a rent free venue which is accessible well managed and has support at hand if we need it.</p> <p>Input from Community Engagement Manager:</p>			

This group is an incredibly important resource for those involved. This is the second group to evolve from the Malmesbury GP practice, proving a valuable asset and continued success from the pilot group. Artlift works with artists that challenge themselves, are professionally trained in art form and well networked across the arts community. All Artlift artists are trained in Safeguarding and undergo regular Clinical Supervision. The support of this project is important for the sustainability of the group whom are setting out on their own.

Proposal

That the Area Board determines the application from Art Lift – Abbey Group for £300.00

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Ollie Phipps Title: Community Engagement Manager
Tel: 01249 709404 Email: ollie.phipps@wiltshire.gov.uk

Report to Malmesbury Area Board
Date of meeting 10.01.18
Title of report Community Area Grant funding

Purpose of the Report:

To consider a councillor-led initiative requesting funding from the Area Board.

Applicant	Amount requested
John Thomson	£2000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria and practice papers for [councillor-led initiatives](#)
- 2.4. Best practice advises that applications relating to young people or highways and transport should be considered by, and seek a recommendation from, the Local Youth Network or Community Area Transport Group.

3. Environmental & Community Implications

Councillor led-projects are designed to enable councillors to tackle issues in their area, including projects and initiatives which have been initiated by the community eg. a community issue. Councillor-led projects should not be used to fill gaps where there are service shortfalls or where it is possible for the matter to be resolved through the use of the Community Area Grants scheme.

4. Financial Implications

Financial provision had been made to cover this expenditure. The Community Area Grants scheme which funds Councillor-led initiatives can only provide capital funding.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application Name	Provider	Project Proposal	Requested
Safe Walking to School Lights	Wiltshire Council	John Thomson	£2000.00
Project description As the Malmesbury Community Area is a very rural part of the county with 10 primary schools. Many of the schools have limited parking and require children and families to walk from the parked car to the school or from their homes in the wider village. Area Board would like to fund for 200 'million mile lights' for the children and 20 books (2 per school) for the schools to promote safe walking to school. The books share a message about walking safely to and from school. The lights flash and are powered to the motion of the child as the walk and are attachable in many ways to clothing or bags.			
Proposal That the Area Board determines the application from John Thomson for £2000.00			

Background documents used in the publication of this report:

Quotes/estimates for this proposal can be obtained from the Community Engagement Manager upon request.

Report Author Name, Ollie Phipps Title: Community Engagement Manager
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MALMESBURY COMMUNITY AREA TRANSPORT GROUP (CATG)

NOTES OF THE MALMESBURY COMMUNITY AREA TRANSPORT GROUP (CATG) MEETING HELD ON 12 SEPTEMBER 2017 AT RIVERSIDE COMMUNITY CENTRE, GLOUCESTER ROAD,, MALMESBURY, SN16 9JS.

5 **Note Tracker**

Please refer to the attached Note Tracker.

If you have any questions about the attached Note Tracker please contact:

Martin Rose

direct line: 01225 713476

e-mail: Martin.rose@wiltshire.gov.uk

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions & Recommendations	Priority	Who
	Date of meeting: 12th September 2017 6pm Riverside Community Centre, Malmesbury				
1.	Attendees and apologies				
Page 3	Present:	Cllr John Thomson (JT), Cllr Toby Sturgis (TS), Cllr Gavin Grant (GG), Mr Roger Budgen (RB), Mr Matt Perrott (MP), Mr Peter Gilchrist (PG), Mr Charles Cook (CC), Mr Martin Rose, (MR), Mrs Sheila Cutcher (SC), Mrs Alyson Grant-Thurold (SG-T), Mrs Elizabeth Threlfell, (ET), Mr Bradley Donald (BD), Ms Nicola Taylor (NT)			
	Apologies:	Cllr Chuck Berry (CB)			
2.	Notes of last meeting				
		<p>The minutes of the previous CATG meeting held on 13th June 2017 were agreed at the Malmesbury Area Board meeting on the 12th July 2017.</p> <p><i>Link to the Area board minutes can be found at</i></p> <p>Malmesbury Area Board meeting 12-07-17</p>			
3.	Financial Position				
		<p>Budget 2017-18</p> <ul style="list-style-type: none"> • £13,360.00 - CATG allocation 2017-18 • £28,938.27 - Underspend from 2016-17 			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<ul style="list-style-type: none"> • £7577.78 Agreed 3rd party Contributions • Total Budget 2017-18 £50,926.05 • £39,271.61 - Current Agreed commitments (incl. carry forward from 2016-17) <p>The current balance for the Malmesbury CATG as at 1st September 2017 is £11,654.44 Substantive bids have been submitted for Holloway Hill (Wychurch Hill) and Oaksey</p>			
Top 5 Priority Schemes (Priority 1)					
	<p>Issue 3963 New footway Holloway Hill Malmesbury (Wychurch Hill)</p>	<p>26/05/16 -Topo survey complete. Pedestrian survey complete. Initial assessment for virtual pavement required. Outline design to be prepared.</p> <p>14/06/16 - £8,000 allocated. Options to be presented to RB for discussion. To be combined with waiting restriction work currently being undertaken by Jamie Mundy</p> <p>11/10/16 Continuing design issues due to visibility problems. An outline design has been submitted to RB demonstrating the problem. Virtual pavement cannot be achieved on western side. Further design work required to provide solution but likely to be a more costly scheme which will require a potential substantive bid in 2017/18. Members agreed to progress waiting restrictions on Wychurch Hill at present time. MR warned that significant objections were likely due to the loss of parking. (16+ spaces)</p>	<p>MR update 01/09/17. Confirmed as substantive bid for 2017-18. Deadline for submission 29/09/17. TC contribution agreed at £8,000</p>	1	MR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>Page 5</p>		<p>07/02/17 Options being prepared for consideration of formal footway on eastern side. Options currently being prepared for consideration by Malmesbury TC.</p> <p>Proposal for footway on eastern side issued to Malmesbury TC on 24/05/17 for comment. Initial estimate for scheme likely to be approx. £40,000 due in part to the requirement for bank retention works. Possible CATG substantive bid.</p> <p>13/06/17 MR presented revised scheme and gave ball park estimate of costings. Agreed to put forward as substantive bid for 2017/18 and make provisional allocation of £5,000. Malmesbury TC contribution to be confirmed.</p>			
<p>b)</p>	<p>Issue 4042 Church Street /Noble Street, Sherston. HGVs demolishing Sherston at Jubilee Triangle</p>	<p>26/05/16 Agreement in principal from Sherston PC. Planter & sign options to be prepared.</p> <p>14/06/16 - Ongoing consultation with Sherston PC re. Planter and sign options. Once agreed, should be completed within 6-8 weeks. £1500 Allocated.</p> <p>11/10/16 - Further incident occurred 2nd Aug 16 resulting in damage to wall. Meeting with Sherston PC took place on 7th to October to discuss further options. Scheme has now been amended to include additional kerbing bollard and WL sign. Cost increase from £1500 to £3,000 agreed subject to confirmation of PC contribution</p> <p>07/02/17 - Cost increase of £3062.00 agreed by CATG subject to confirmation of Sherston PC contribution. Additional costs</p>	<p>Start date accepted. To remain on tracker but shown as grey until implementation.</p>	<p>1</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>agreed by PC and order to be issued early February. Implementation likely April 2017 onwards.</p> <p>07/06/17. Works programmed to commence on the Monday 3rd July for 4 days. Planter to be installed and planted up by local WI.</p>			
c)	<p>Issue <u>4391</u> / <u>4660</u></p> <p>Proposal to CATG for traffic calming measures in Oaksey. Letter, dated May 2016 from Richard Moody, Chair Oaksey Parish Council.</p>	<p>This relates to issues 4391 and 4460</p> <p>14/06/16 -Request to dome centre circles at both mini roundabouts in village Carriageway condition poor in places, especially outside Shop. Works could not take place without this issue being addressed first. Resurfacing costs aside, the cost to dome rdbts approx. £4 – £5k Request for drop and go markings outside school (approx. cost £880). . Roundabouts top priority.</p> <p>Provisional allocation £7,000 Priority 1.</p> <p>11/10/16- -Meeting with representatives from Oaksey PC on 23/09/16. Agreed that comprehensive action plan is required along length of village to enable longer term vision to be realised. Priorities remain area in front of Post office / Mini roundabout and Mini roundabout at Wick Lane.</p> <p>Quote for Topo survey requested 26/09/16. Cost confirmed as £3.5k. Oaksey PC to confirm 30% contribution in due course (£875).</p> <p>Once topo complete overall scheme to be prepared and costs attributed to individual elements. These could be delivered individually, subject to CATG funding or as part of a substantive scheme bid in 2017/18 (subject to CATG approval).</p>	<p>MR update 01/09/17. Confirmed as substantive bid for 2017-18. Deadline for submission 29/09/17. PC contribution agreed at £10,00</p>	1.	MR

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<p>Page 7</p>		<p>Improvement work outside Post Office and School remains focus as both are safety related.</p> <p>07/02/17 - Topographical survey works complete and paper copies provided to Oaksey Parish council. Work to prepare design options to commence early March 17.</p> <p>Clarification sought by RM of responsibilities re. Resurfacing. JT explained it was not the remit of the group but major maintenance.</p> <p>Scheme likely to form substantive CATG bid and some resurfacing would be required. MR explained that even if the scheme was a substantive bid 3rd party contributions will be required. The project could be phased. MR to discuss priorities with Parish Council.</p> <p>07/06/17 Further meeting took place with representatives from Oaksey PC On 17th May 2017 to agreed priorities for design work. Outline design for 3 elements of proposals prepared and issued to PC on 01/06/17. These are as follows:</p> <ol style="list-style-type: none"> 1. Village Sign Decluttering Est. cost £8,122.40 2. 20mph zone – Est. cost £6106.16. 3. Improvement works adj to Post Office. Est. cost £20,420.99. <p>Group required to agree priorities with Oaksey PC, incl. contribution. Item 3. Is a possible substantive bid or could</p>			
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Page 8		<p>combine all three elements into single bid. Substantive bid applications June / July.</p> <p>12/06/17 MR presented revised scheme elements and provided provisional estimate of costings. Agreed to put forward as substantive bid for 2017/18 and make provisional allocation of £5,000.</p> <p>Option of shared use space outside PO to be further investigated and costed. Oaksey PC have confirmed they have made a financial provision for contribution future highway works. Amount of contribution re. substantive bid TBC</p>			
	Issue 3535 Malmesbury HGV signing	<p>12/06/17 Mark Stansby's updated report presented to group. Cost £5875. Malmesbury TC 30% contribution of £1762.50 Agreed to move to priority 1.</p>	<p>MR update 01/09/17. Preparing construction pack for contractor. Construction anticipated during Dec 2017</p>	1.	MS
	<p>e) Issue 4796 / 5001 /5022 B4040 Sherston Road by Twatley cottages</p> <p>Dated Raised 02/08/16</p>	<p>"We have lived here 25 years. In that time we have had three speeding cars crash into our front garden - the latest was today. There is a 50 MPH limit in place but people ignores it and drive too fast for the conditions. Request for reduced speed limit and other measures to reduce speed. https://www.google.co.uk/maps/B4040 Twatley cottages.</p> <p>Update 07/02/17 Carriageway surface not yet at required intervention level. MJR to put together package of signing and road markings improvement. Approx. £4,000 cost. CATG support if PC happy to contribute 25%.</p>	<p>MR update 01/09/17. Cllr Thomson agreed to reduce contribution to 15% split over 2 years (£540.60) due to safety aspect of scheme and this was accepted by Brokenborough PC. Awaiting programing.</p>		

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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 9</p>		<p>Outline drawing indicating proposal issued to Brokenborough PC on 13/03/17. Est. cost The cost is £3,604.59 Acknowledgement email received from clerk. Letter received from Brokenborough PC dated 4/6/17. PC felt proposal would not deter the 'mad drivers' [sic] who travel round the bend too fast. The contribution of £901 is also a problem due to low level of parish council precept. The PC have declined to proceed under current arrangements.</p> <p>Cllr Thomson has asked for item to remain as priority 1 for the time being pending further discussion.</p>			
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 43</p>	<p>Issue N/A</p> <p>Dropped kerbs Sites:</p> <ol style="list-style-type: none"> 1. Burnham Road / Athelstan Road 2. Burnham Road / Gastons Rd. 3. B4040 Sherston Rd (NW of Corn Gastons) <p>Footway widening Burnham Rd (opposite Saddlers)</p>	<p>Review of dropped kerb sites took place on Burnham Road as part of the forthcoming Burnham House Care Home.</p> <p>Provisional sites agreed and allocation of £3500 made. Allocation of £1250 also agreed by chairman for a topo survey Burnham Road north of St Mary's St / Foundry Road junction. Design work for footway widening to be undertaken. Orders for dropped kerb sites to be issued in June.</p> <p>12/06/17 Orders for dropped kerb sites to be issued in due course.</p> <p>Agreed to allocate footway widening as Priority 1. Cost £5374.00, (MTC contribution of £1612.00 TBC) Work will require temp road closure for approx. 5 days. May consider combining with dropped kerb sites. A min of 3 months to arrange road closure once start date has been agreed with Ringway.</p>	<p>MR update 01/09/17. Dropped kerb sites to be delivered in conjunction with temporary road closure for footway widening works programmed for early Jan 18. Approx. 7 days' work.</p>	<p>1.</p>	<p>MR</p>

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<p>g)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 10</p>	<p><u>Issue 4466</u> Date Submitted 04/02/16 Milbourne / Milbourne Lane</p>	<p>Pedestrians presently are required to walk in the highway in the vicinity of the blind right-angled bend in Milbourne Lane Milbourne.</p> <p>07/02/17 - Priority 2 scheme - Plan and cost estimate issued to St. Paul Malmesbury without PC on 06/02/17. PC to discuss and possibly reduce overall scope of scheme.</p> <p>07/06/17 Priority 2 issue. Amendment to design to be undertaken during June 17.</p> <p>12/06/17 - Request by RB to move issue to priority 1 once amended design and costing are agreed. MR to issue amended design to RB ASAP</p>	<p>MR update 01/09/17.</p> <p>Updated design and costs to be issued to St Paul Malmesbury without ASAP. Bring to next meeting.</p> <p>12/09/17 - St Paul Malmesbury without PC wish to see further changes to extent of footway. Design and cost amendments to next meeting.</p>	<p>1.</p>	<p>MR</p>
<p>h)</p>	<p><u>Issue 4825</u> Lea Village Submitted 13/08/16</p>	<p><i>“Vehicles ignoring 30 mph speed limit when entering the southern end of Lea Village and being unaware of the short distance from the Parish Councils Playing which is within 50 metres after the first bend in a narrowing road. There is a sharper bend with no white lining when coming from the opposite direction. No funding currently available within highways budget for white lining. No warning signage of Playing Field in either direction”.</i></p> <p>Request to extend 30mph limit by approx. 150m and introduce playground warning signs. https://www.google.co.uk/maps/Lea_village</p> <p>12/06/17 Outline scheme agreed with Lea and Cleverton PC. Cost £1456.61 (30% =£436.98) Agreed to move to Priority 1 pending confirmation of PC contribution.</p>	<p>MR update 01/09/17. Lea and Cleverton PC have agreed to 30% contribution of £436.98. Design work to be finalised and works programmed</p>	<p>1.</p>	

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<p>i)</p>	<p><u>Issue 5000</u> B4040 Charlton Submitted 14/11/16</p>	<p><i>Heavy goods vehicles and speeding through village.</i></p> <p><i>“Too many lorries and too much speeding on B4040 through Charlton. Additionally a perceived problem junction at the B4040 Park St/Tetbury Lane junction where B4040 takes a sharp double bend with dangers for traffic navigating the junction when lorries are also doing so in the opposite direction buses including school buses stopped at the bus-stop Park St traffic intending to turn right onto the B4040 to a lesser extent pedestrians crossing the road towards the bus-stop and from the occasional accidents usually but not exclusively at night when speeding west-bound vehicles miss the bend”</i></p> <p><i>Update - Charlton PC now confirm that they do wish to request a Freight Management Assessment. 2. Charlton PC now wish to adjust their request for a Road Assessment to look at Physical and/or Psychological measures, not just psychological. https://www.google.co.uk/maps/place/Charlton</i></p> <p><i>07/02/17 Freight Management Assessment requested to consider extent of problem. Previous surveys have proved the vehicles have origin and destination therefore FMA may not have desired conclusion. Priority 2, further improvements to be considered. Options / cost to future meeting.</i></p> <p><i>07/06/17 Priority 2. Signing options to be agreed with PC.</i></p> <p><i>12/06/17 - MBG requested this issue be moved to Priority 1 pending agreement for proposed signs and costings. Currently priority 2. MR to issue design to MBG ASAP. Likely overall cost approx. £1,200</i></p>	<p>MR update 01/09/17. Meeting took place with representatives from CPC on 20/07/17. Scheme agreed and is being progressed.</p>		
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Priority 2 / Other Priority issues					
a)	<p><u>Issue 3879</u> Station Road, Minety SN16 9QY pedestrian safety, Minety Submitted 17/02/15</p>	<p>New footway Request Estimated £30.000+ cost MR to do site visit, liaise with local members/ publican CB to check with Parish amount to contribute.</p> <p>26/05/16 Contact made with Mr Denman Vale of the Inn PH. Site meeting required. Possible land use on same side as PH. Planning application may result in cost covered by successful application. On hold.</p> <p>11/10/16 No meeting held to date with Mr Denman. MR to contact in due course.</p> <p>07/02/17 - Meeting with Mr Denman remains outstanding. MR to arrange.</p> <p>07/06/17- Several attempts made to contact Mr Denman without success.</p> <p>12/06/17 - MR to try and contract Mr Denman at different time of day</p>	<p>12/09/17. Priority 2 issue remains on hold pending possible planning application by owners of Vale of Pewsey PH.</p>	<p>2</p>	

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<p>b)</p>	<p><u>Issue 4104</u> Priority Change at junction of Oaksey Road / Crossing Lane Minety</p>	<p>26/05/16 Site visit made and metro-counts requested.</p> <p><u>Priority 2 scheme</u></p> <p><u>11/10/16</u> Metro count results – Crossing Lane 85th %ile = 33.1mph, Mean = 26.1mph. Total vehicles 2783 (155 AADT) Oaksey Road 85th %ile = 25.5.1mph, Mean = 21.4mph. Total vehicles 5828 (324 AADT) . Busiest route is Oaksey Road. Traffic priority change to be considered by Minety PC in conjunction with consultation with Local residents.</p> <p>07/02/17- Issue on hold pending further discussion with Minety PC / consultation with local residents</p> <p>Data indicates Oaksey Road as predominant flow. Further resident consultation required before change of priority. Place on hold and await further comments from Minety PC.</p> <p>07/06/17 No feedback from Minety Parish Council to date. Issue to remain on hold.</p> <p>12/06/17 -MR to send Charles Cook plan of Priority change to enable local consultation exercise to take place. Remain at Priority 2</p>	<p>12/09/17. Plan issued to Charles Cook 16/06/17. Crossing Lane used much more following re-vamp of crossing and local feeling appears to prefer change of priority. Formal consultation to be done prior to change. CC to liaise with MR and Ollie Phipps (CEM)</p>	<p>2</p>	<p>Minety Parish Council / MR</p>
<p>c)</p>	<p><u>Issue 3699</u> Road safety concerns about Bristol Street, Malmesbury</p>	<p>Metro-count results to be presented to Feb 7th CATG meeting.</p> <p>Metro count shows speeds sufficient to implement 20MPH zone extension if required. Issue to be placed on hold for time being.</p>	<p>12/09/17. Priority 2 issue remains on hold. GG: Parklands also has an issue with HGVs which causes concern. Local community urged to report offending vehicles.</p>	<p>2</p>	

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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 48</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 14</p>		<p>Extension of 20mph zone to be combined with other work, including Gloucester Road to take in possible extension of zone. <u>Priority 2 scheme</u></p> <p><u>11/10/16 Issue remains</u> Priority 2 scheme. Meeting required with Malmesbury TC representative to agree terminal points due to number of streets involved. Awaiting allocation to Priority 1. Before further work can take place.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place.</p> <p>Site visit between respective parties required to discuss requirements and limit extents.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place. Site visit between respective parties required to discuss requirements and limit extents.</p> <p>07/06/17 Issue remains at Priority 2. Agreement required on extent of 20mph zone and issue relating to strategic status of Bristol Street to be discussed.</p>	<p>This issue forms part of one major area wide issue. Matter to be considered as part of a package of wider measures for possible substantive bid in 2018/19.</p>		
<p>d)</p>	<p><u>Issue 4317</u> Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry</p>	<p>Metro count Requested. To be left on list – further review next meeting.</p> <p>Metro count results: 85th percentile = 51.0mph, Mean speed =44.9mph</p> <p>14/06/16 Results show that the criteria is not met at this stage for CSW.</p>	<p>12/09/17. Priority 2 issue remains on hold pending outcome of proposed development on A429. Also refer to issue 4786 below. Further development may fund this change</p>	<p>2</p>	

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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 15</p>	<p>Submitted 02/11/15</p>	<p>Planned development in 40mph zone will cause concerns, but area does not meet criteria for reduction to 30 mph limit. Carriageway Roundels could be implemented to support 40 limit £2k provisionally allocated subject to MTC approval of 30% contribution.</p> <p>Police enforcement is also required – AB issue. Priority 2</p> <p>11/10/16 Proposed '40mph roundels (cost £2k) provisionally allocated subject to confirmation of MTC contribution. Issue currently on hold pending further discussion of speed limit changes with RB (MTC). Awaiting allocation to Priority 1.</p> <p>07/02/17 - Estimated cost of speed limit changes and 40 roundels £5000. Issue currently on hold. Extent of proposed extension to 30mph speed limit to be agreed.</p> <p>07/06/17 Awaiting allocation to Priority 1. Before further work is carried out. Cabinet Member approval required before further assessment of 30mph can be undertaken due to 'A' class status of road.</p> <p>12/06/17 Item to remain as priority 2 pending outcome of likely planning application and possible Section 106 monies.</p>			
<p>e)</p>	<p><u>Issue 4260</u> submitted 30/09/15</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial.</p>	<p>Requested change of priority and removal of carriageway restrictions at the commencement of the 20mph zone. MR to do site visit – review at June CATG</p> <p>Parking Services attend to issue parking tickets. Part of wider scheme to be considered at next meeting See issue 3699</p> <p>11/10/16 Issue to be developed in conjunction 3669 above. Priority 2. To be delivered alongside issue 3699</p>	<p>12/09/17. Priority 2 issue remains on hold Please refer to comments for issue 3699 above.</p>	<p>2.</p>	<p>MR</p>

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f)	<p><u>Issue 4677</u> Submitted 04/06/16 Speeding Along Gloucester Road Malmesbury</p>	<p>Gloucester Road in Malmesbury is a 30 mph zone but cars come racing down that road so feel it needs to be changed to a 20 mph zone instead. Also the volume and heaviness of traffic has made the wall drop slightly and needs to be looked at.</p> <p>07/02/17 Issue already covered by 3699 above. Priority 2.MP checks will be dependent on staffing levels. Any info on issue will raise the profile/priority</p>	<p><u>12/09/17.</u> Priority 2 issue remains on hold. Relates to issue 3699</p>	2	
g)	<p><u>Issue 4786 (not logged)</u> Requested by Chair A429 Burton Hill</p>	<p>11/10/16 Request To look into the concerns of vehicular excess speed on the A429, between Priory roundabout and the 40mph and 30mph restrictions towards Corston (Burton Hill area).</p> <p>This item relates to Issue 4317. See above</p> <p>Meeting and discussion between MR/ RB to consider extension of speed restriction. Parish Council to consider when cost known.</p>	<p><u>12/09/17.</u> Priority 2 issue remains on hold pending outcome of proposed development on A429. Refer to issue 4317 above</p>	2.	
h)	<p><u>Issue 4745</u> Parklands, Malmesbury. Submitted 07/07/16</p>	<p><i>Road safety along Parklands Malmesbury. "Parklands is a residential street in which a good deal of the residents are elderly people with some disabled persons. There are concerns about the volume and speed of traffic using this road especially at the right hand bend after you come off the Sherston Road. The road has become a short cut for goods vehicles lorries a tractor and workers from Dyson which means that local residents have to put up with a great deal of traffic noise. There are also concerns that the speed of traffic might lead to an accident"</i>https://www.google.co.uk/maps/Parklands</p> <p>07/02/17 - Metro count to be scheduled.</p>	<p><u>12/09/17</u> Awaiting results of metro count. Count not due to be undertaken until Sept due to backlog and school traffic</p>	2.	

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		<i>07/06/17 Metro count request issued.</i>		
i)	Issue 4905 Callow Hill, Brinkworth Submitted 27/09/16	<p>“SPEEDING especially at rush hour. Reported to Malmesbury Neighbourhood Policing Team Chippenham Rural Policing Team. Both constabularies wouldn’t take ANY ownership and palmed me off onto you so forgive me for being somewhat annoyed.Im NOT doing your job for you. Come to Callow Hill and make an informed decision as the professionalism where the traffic counter should be laid”.</p> <p>Metro count request</p> <p>https://www.google.co.uk/maps/place/CallowHill</p> <p>07/02/17 Police attendance has proved there is an ongoing issue with speeding. Area will continue to be subject to ad-hoc enforcement activity. White gates approx. £1200 per pair. Other colours are available. Back to Brinkworth PC for consideration. CSW to be re-vitalised in the area if residents are interested.</p> <p>07/06/17 Priority 2 issue. No feedback from PC re. gates and CSW received to date.</p> <p>12/06/17 ET to speak to PC and report back to group at next meeting.</p>	<u>12/09/17</u> Issue on hold.	2.
j)	Issue 4948 Park Lane, Malmesbury. Submitted 18/10/16	<p>Request for formal pedestrian crossing on Park Lane between Willow View Close and Gloucester Road</p> <p>https://www.google.co.uk/maps/place/Willow+View+Cl</p>	<u>12/09/17</u> Issue on hold	

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Page 18		<p>07/02/17 Lollypop lady has retired and no replacement in place as school unable to recruit. Consider OCM advert. No natural site for a pedestrian crossing and likely to lack required numbers at this time. This could change pending outcome of Backbridge Farm planning application. CATG does not support request at this time.</p> <p>12/06/17- Issue on hold. No action at present time. Issue may progress further if Backbridge Farm development goes ahead.</p>			
	<p>Issue 5017 Little Somerford Submitted 24/11/16</p>	<p>Metro-count request - The Hill The Street Little Somerford. Perceived excessive speed through the village on this road. A metro count is needed before CSW can operate at this location. A metro count anywhere that is suitable on this road especially between the junction of Clay Street and East End Lane.</p> <p>07/02/17 Metro-count location to be agreed.</p> <p>07/06/17 – Metro count request issued.</p> <p>12/06/17 - Results of metro-count to be reported to next meeting.</p>	<p><u>12/09/17</u> Residents expressed unhappiness with location of metro-count. Replacement count to be undertaken and results reported to next meeting.</p>	2.	
	<p>l) Issue 5042 Oaksey to Somerford Keynes Submitted 08/12/16</p>	<p>Regular accidents/incidents on a dangerous sharp right hand bend outside of our property causing damage to the verge hedgerow highways signage and leaving broken car parts strewn over the verge and road. This is happening on a regular basis up to 6 times per annum due to speed and insufficient markings on road or signs in advance of the corner. If you leave the village of Oaksey in the direction of Cirencester on the Somerford Keynes Road over the Railway line just past the Golf Course on the left after about 1/2 mile you come to a very</p>	<p><u>MR update 01/09/17</u> Option 2. Plan and costing remain outstanding. End of Sept. Erect signage indicating bend in road and adverse camber £800. Subject to confirmation of 30% PC contribution. Priority 1</p>	1.	

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<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 53</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 49</p>		<p>sharp right hand bend. This is the corner in question and the problem will be immediately evident. Road markings insufficient to much speed and volume of traffic main cause. https://www.google.co.uk/maps/Oaksey Bend</p> <p>07/02/17 - MR made suggestions to Parish Council for consideration. There may be adverse camber – to be checked. Scheme including signage and edge lines to be considered costing approx. £2500 -£3000. Plan and costing to be finalised. MP to look at maintenance issues.</p> <p>12/06/17 Final signing options and outline costing to be prepared and issued to Oaksey PC</p>	<p>MP to look at surface water issues.</p>		
	<p>Issue 5058 A429 by Waitrose Store Date Submitted 21/12/16</p>	<p>Vehicles are often seen travelling too fast along the road by the entrance to Waitrose in Malmesbury. It is a 30mph speed zone but this is often not respected. It makes it dangerous to turn into and out of Waitrose. https://www.google.co.uk/maps/A429 Waitrose.</p> <p>07/02/17 Evidence of problem not supported by recorded collision data. MP noted maintenance visibility issue with hedge and to be discussed with Waitrose as developer has not completed to required standard.</p> <p>Cllr Sturgis to write to developer. No further action for CATG at this time.</p> <p>12/06/17 MR to look at possible options for improvement including prohibition of right turn out from site onto A429</p>	<p><u>12/09/17.</u> Right turn ban out of Waitrose entrance (Left turn out only) not feasible given the distance to point of 'U' turn and the degree of off highway work required. Recommend issue is closed and requester informed.</p> <p>TS: Wooden steps and footpath have not been adopted by Wiltshire Council. Steps have been vandalised and have faults. Silt build up will cause weed growth. MP to check and inform TS prior to further discussion with Waitrose.</p>	<p>2.</p>	

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n)	Issue 5134 / 5408 Sandpits Lane / Green Lane - Sherston	<p>Green Lane Sherston. Dangerous junction with Sandpits Lane speeding on lane assumed by residents to be school traffic. Parking at school end of Lane.</p> <p>Speeding traffic both ways on Sandpits Lane in Sherston. This is a constant problem as the lane is a cut through to avoid the village and is used by cars trucks and agricultural vehicles as well as many pedestrians. The current speed limit is 30 mph which I believe is too high as poses a risk to children pets or cars exiting driveways and people walking along the lane.</p> <p>12/06/17 Metro-counts to be undertaken on both Sandpits lane and Green Lane</p>	<p><u>MR update 01/09/17.</u> Metro-counts programmed for September / October 17. Report results back to future meeting. To be combined with issue 5288 below. Awaiting outcome of Neighbourhood Plan process before further action is considered.</p>	2.	
	Issue 5212 / 5361 Tetbury Hill / Tetbury Hill Gardens Submitted 08/03/17	<p>People coming up Tetbury Hill can't see people coming out of Tetbury Hill Gardens and people coming out of Tetbury Hill Gardens can't see people coming up Tetbury Hill. At bottom of hill road isn't absolutely straight at bottom layby by cemetery people park there which then obstructs views of upcoming cars. Also school at bottom of hill coaches parked at bottom which blocks view of upcoming cars</p> <p>https://www.google.co.uk/maps/Tetbury Hill Gardens</p> <p>12/06/17 Request for mirror opposite Tetbury Hill Gardens to improve visibility for right turning traffic. Despite their inclusion in the TSRGD 2016 it is Wiltshire Council practice not to permit mirrors on the public highway for safety and maintenance reasons. Other options include extending hatching on nearside to discourage parking and waiting restrictions. MR to look at issue and report back to future meeting.</p>	<p><u>MR update 01/09/17.</u> SSD of 40m required from Tetbury Hill Gardens. This can be achieved by extending the length of hatching in layby or formal WR's. Poor visibility caused by parked cars, need to restrict parking by further 25m is achieve the necessary visibility requirement. This will remove several parking spaces which will create problems for cemetery parking.</p> <p>Members felt this was unworkable and requested the issue be closed. Requester to be informed.</p>	2.	

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<p>p)</p>	<p>Issue 5257 B4040 Malmesbury Road - Leigh Submitted 08/03/17</p>	<p>Speeding traffic on the B4040 Malmesbury Road Leigh at all times of the day. Evidence provided by the Community Speed watch team. A number of accidents have occurred in recent times that required the attendance of all three emergency services. It is of particular concern when the school buses pick up and drop off. The stretch of road between the commencement of the 40mph limit and the Foresters Arms public house heading towards Cricklade is of particular concern. Request for 30mph limit and traffic calming. https://www.google.co.uk/maps/Leigh</p> <p>12/06/17 - SDR results. Westbound VAvG = 40mph, V85 = 47mph Eastbound Vavg 43mph, V85 = 49mph. Previous scheme implemented 2013/14 including relocation of terminal signs, c/way roundels and repeater signs. Options for improvement limited and criteria for reduced limit to 30mph not met. Cllr Berry to speak to PCC to seek additional police enforcement support.</p>	<p><u>MR update 01/09/17.</u> No further action at present time.</p> <p>Further action not supported by members who felt there was no viable solution other than police enforcement. Issue to be closed and requester informed.</p>	<p>2.</p>	
<p>q)</p>	<p>Issue 5274 Silver Street Minety Submitted 04/04/17</p>	<p>As a parent and dog walker I along with other residents continuously see vehicles during peak and off peak times speeding well in excess of the 30mph limit. Minety has never had speed traps of signage to warn drivers when speeding and I urge this to be auctioned immediately to prevent an accident that is likely to happen https://www.google.co.uk/maps/Silver St Minety</p> <p>12/06/17 Metro-counts to be undertaken on Silver Street with view to formation of CSW.</p>	<p><u>12/09/17.</u> Metro count programmed for September / October.</p> <p>Community Speed watch already operating there.</p> <p>Members did not support further action and requested the issue be closed and requester informed. Remove from Tracker</p>	<p>2.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

r)	Issue 5276 Poole Road, Malmesbury Submitted 04/04/17	Inconsiderate parking on Poole Road by parents restricting access. The emergency services may be unable to access certain parts of Poole Rd at peak times when cars are parked on both sides of the road severely restricting access. This issue was raised by a resident in Poole Rd who is particularly affected has seen many near misses involving children and cars and worries that there will be a serious accident before action is take. https://www.google.co.uk/maps/Poole Road 12/06/17 Ongoing Issues typical of residential areas close to schools. This issue requires the support of school to address concerns instead of seeking physical measures. MR to speak school.	<u>12/09/17.</u> Refer matter to taking action on School journeys in first instance. GG to discuss with School.	2.	
s)	Issue 5288 Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17	Traffic speeding through Sherston especially in the morning and especially in Easton Town and approaching Brook Hill. https://www.google.co.uk/maps/Brook Hill, Sherston 12/06/17 Metro-counts to be undertaken on Easton Town, Brook Hill and Church Street with view to possible formation of CSW.	Metro counts to be combined with issue 5314 / 5408. Results to be reported to next meeting.	2.	
t)	Issue 5292 Malmesbury Road Leigh (50mph section) Submitted 18/04/17	Traffic is too fast on road currently set at 50mph limit. She saw motorcyclist and car racing each other recently. Lorries come down road really fast. It has been problem since requester moved in Aug 2016. Request for 30mph limit. https://www.google.co.uk/maps/Leigh 12/06/17 - 50mph roundels installed 2014/15. Additional police enforcement to be requested. See issue 5257	<u>MR update 01/09/17.</u> Further action not supported by members who felt there was no viable solution other than police enforcement. Issue to be closed and requester informed.		CB

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

u)	Issue 5321 Lea Submitted 27/04/17	Request for footway between the Bus Stop outside The Crescent Lea on the B4042 and the junction with The Street lea. There is a need for a footpath to be constructed to allow anyone getting off / on the Bus coming into Malmesbury from the Royal Wootton Bassett direction. https://www.google.co.uk/maps/Lea Bus stop 12/06/17 Overall numbers of pedestrians using proposed footway likely to be very low. MR to speak to PC to establish numbers.	<u>MR update 01/09/17.</u> Approx. 60m of footway required. Low numbers of pedestrians anticipated. Cost in excess of £10k. MR to investigate ownership of land in Lea Crescent for possible footway.	2.	
Page 23	Issue 5391 B4040 Parklands to Corn Gastons	Request for parking areas to be constructed in verge on B4040 between Parklands and Corn Gastons for owners of adjacent bungalows. https://www.google.co.uk/maps/B4040 12/06/17 MR to examine in further detail and report back to group at future meeting.	<u>MR update 01/09/17.</u> CATG funding cannot be used to provide additional parking provision. Issue to be removed and requester informed. GG to discuss matter with Greensquare.		GG
6. New Issues submitted since previous meeting					
a)	Issue 5438 Brinkworth. Submitted 16/06/17	Request for new footways along the B4042 from Causeway end at west of village to Box Bush at eastern end. Google image https://www.google.co.uk/maps/	12/09/17 ET: local funds to be sought. MR: site meeting with ET to discuss and look at feasibility.		
b)	Issue 5449 - Dark lane Malmesbury. Submitted 21/06/17	Request for additional width restriction signs at eastern end of Dark Lane. Complaint that traffic travelling northbound along Foxley Road cannot see the sign. Google Image https://www.google.co.uk/maps	12/09/17 Requested signage would require illumination incurring significant cost. Advance warning sign could be erected on Foxley Road approach and may not require illumination. MR to investigate re-aligning sign in first instance.		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 24	c)	Issue 5476 / 5508 – Bus stop hardstanding on A429 Burton Hill. Submitted 28/06/17	Request for Bus stop hardstanding on eastern verge to facilitate boarding. Google image https://www.google.co.uk/maps	12/09/17 NT: Need for hardstanding area to provide level surface to use the stop on this busy road. No bus stop sign, no space for bus to pull off the road. Creation of hardstanding cost approx. £4k. Limited usage of the bus stop. Investigate moving the bus stop to a better location. Site meeting required to discuss options.	JT, GG, RB, NT	
		Issue 5483 A429 Crudwell.	Concerns relating to speeding, drivers ignoring puffin crossing. Request for flashing signs on approach to school and CSW. Google image https://www.google.co.uk/maps	12/09/17 Issue pending outcome of Neighbourhood Plan. PG: can use the existing crossing which takes 8 minutes extra. Suggest PC consider SID.		
	e)	Issue 5490 A429 Crudwell	Requester crossing from Potting Shed PH towards school. Concerns relating to speed of traffic. Request for Signs to advise there is a school around the corner or slow signs etc. https://www.google.co.uk/maps	12/09/17 As 5483		
	f)	Issue 5531 B4014 Filands to Tetbury Hill	Concern re. Speeding traffic, overtaking. Request for reduction in speed limit to 30mph, speed camera / better signage. Hatched Lines. https://www.google.co.uk/maps	12/09/17. Length does not meet the criteria for a 30mph limit. Speed camera enforcement no longer used in Wiltshire. Hatched road markings considered unnecessary. No further action. Issue to be closed and requester informed.		
	g)	Issue 5532 Pinkney	Request for reduction in speed limit on B4040 Pinkney from 40mph to 30mph https://www.google.co.uk/maps	12/09/17 - Metro count requested and should be in place within next 2-3 weeks.		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 59</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 25</p>			<p>Road assessment of the road would be completed by Atkins which costs £2.5k. B4040 last assessed 2009/10 with recommendation of 40mph to remain. No further development, so probably no change in recommendation. Following the recent accident the Police report: speed was one of the accident factors. Replacement signs have been ordered and will be installed asap. SC: junction is just on stopping distance limit at 40 mph. Sight lines need to be considered and move the entry to the limited area needs to be moved. Top dressing has not improved condition of the carriageway. JT: skid test needed? Re-surfacing removed the orange pad gateway which has exacerbated the speeding issue. Check if it will be replaced. Speed data to be reported back following the metro count. Check sight lines from side roads based on metro count results.</p> <p>Other signage discussed. MR to review. Cost in region of £2-3k.</p>	<p>MP</p> <p>MP</p> <p>MR</p> <p>MR</p>	
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	Issue 5561 Brinkworth	Tractors speeding through the centre of Brinkworth in both directions. The area is from the village hall going past the Three Crowns public house and to the west along The Street as far as Watson's oil company offices. https://www.google.co.uk/maps	Contact CSW for more info		
i)	Issue 5602 Parklands	Concern re. size of vehicles through parklands 12 wheel lorries 10 wheel lorries some with attached trailers. Tractor with large implements carrying one or two trailers this includes the size of the tractor sometimes excessive speed from vehicles on the bus route the bungalows are generally occupied by elderly disabled people. Remove Blocked paved areas at Bristol Road / Gloucester Road / Abbey Rd junction to facilitate the right turn	To be grouped above with issue 3699 / 4260		
Other items -					
None					
8. Agreement of Priority 1 schemes (max no. 5)					
<ol style="list-style-type: none"> 1. Wychurch Hill Footway (substantive bid) 2. Oaksey Traffic management (Substantive bid) 3. HGV direction signing (Mark Stansby) 4. Dropped kerb sites at Burnham Road / Athelstan Road, Burnham Road / Gastons Rd, B4040 Sherston Rd (NW of Corn Gastons) 5. Burnham Road - Footway Widening opposite Saddlers 6. Millbourne Lane, Millbourne - Footway 7. Lea Village - Warning signs. 8. B4040 Charlton – Warning signs 9. Oaksey to Somerford Keynes - Warning signs and road markings. 					

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

9.	Date of Next Meeting:
	Tuesday 5th December 6pm - Riverside Community Centre

Malmesbury Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **£10,854.44**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report

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MALMESBURY COMMUNITY AREA TRANSPORT GROUP (CATG)

NOTES OF THE MALMESBURY COMMUNITY AREA TRANSPORT GROUP (CATG) MEETING HELD ON 5 DECEMBER 2017 AT RIVERSIDE COMMUNITY CENTRE, GLOUCESTER ROAD, MALMESBURY, SN16 9JS.

6 **Note Tracker**

Please refer to the attached Note Tracker.

If you have any questions about the attached Note Tracker please contact:

Martin Rose

direct line: 01225 713476

e-mail: Martin.rose@wiltshire.gov.uk

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions & Recommendations	Priority	Who
	Date of meeting: 5th December 2017 6pm Riverside Community Centre, Malmesbury				
1.	Attendees and apologies				
Page 3	Present:	Cllr John Thomson, Cllr Chuck Berry, Cllr Gavin Grant, Roger Budgen, Edelgard Chivers, Spencer Drinkwater, Matt Perrott, Graham Morris, Elizabeth Threlfall, Martin Rose, Ewan Morrison, Bob Tallon, Martin Evans			
	Apologies:	Cllr Toby Sturgis			
2.	Notes of last meeting				
		The minutes of the previous CATG meeting held on 12 th September 6 th were not raised or agreed at the Malmesbury Area Board meeting on the 8 th November 2017. To be ratified at Jan 18 meeting.	Agreed		
3.	Financial Position				
		Budget 2017-18 <ul style="list-style-type: none"> • £13,360.00 - CATG allocation 2017-18 • £28,938.27 - Underspend from 2016-17 • £8999.48 Agreed 3rd party Contributions 			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<ul style="list-style-type: none"> Total Budget 2017-18 £51,057.75 £40,510.61 - Current Agreed commitments (incl. carry forward from 2016-17) <p>The current balance for the Malmesbury CATG as at 1st September 2017 is £10,547.14</p> <p>Substantive bids have been submitted for Holloway Hill (Wychurch Hill) and Oaksey (£5,000 allocation for each)</p>				
Top 5 Priority Schemes (Priority 1)						
	<p>Issue 3963 New footway Holloway Hill Malmesbury (Wychurch Hill)</p>	<p>26/05/16 -Topo survey complete. Pedestrian survey complete. Initial assessment for virtual pavement required. Outline design to be prepared.</p> <p>14/06/16 - £8,000 allocated. Options to be presented to RB for discussion. To be combined with waiting restriction work currently being undertaken by Jamie Mundy</p> <p>11/10/16 Continuing design issues due to visibility problems. An outline design has been submitted to RB demonstrating the problem. Virtual pavement cannot be achieved on western side. Further design work required to provide solution but likely to be a more costly scheme which will require a potential substantive bid in 2017/18. Members agreed to progress waiting restrictions on Wychurch Hill at present time. MR warned that significant objections were likely due to the loss of parking. (16+ spaces)</p> <p>07/02/17 Options being prepared for consideration of formal footway on eastern side. Options currently being prepared for consideration by Malmesbury TC.</p>	<p>5/12/17 Substantive bid successful.</p> <p>Implementation 2018/19</p> <p>Scheme to include waiting restrictions on Wychurch Hill. Work anticipated summer 2018</p>	1	MR	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>Page 5</p>		<p>Proposal for footway on eastern side issued to Malmesbury TC on 24/05/17 for comment. Initial estimate for scheme likely to be approx. £40,000 due in part to the requirement for bank retention works. Possible CATG substantive bid.</p> <p>13/06/17 MR presented revised scheme and gave ball park estimate of costings. Agreed to put forward as substantive bid for 2017/18 and make provisional allocation of £5,000. Malmesbury TC contribution to be confirmed.</p> <p>12/09/17 Confirmed as substantive bid for 2017-18. Deadline for submission 29/09/17. TC contribution agreed at £8,000</p>			
<p>Page 67</p>	<p>Issue 4042 Church Street /Noble Street, Sherston. HGVs demolishing Sherston at Jubilee Triangle</p>	<p>26/05/16 Agreement in principal from Sherston PC. Planter & sign options to be prepared.</p> <p>14/06/16 - Ongoing consultation with Sherston PC re. Planter and sign options. Once agreed, should be completed within 6-8 weeks. £1500 Allocated.</p> <p>11/10/16 - Further incident occurred 2nd Aug 16 resulting in damage to wall. Meeting with Sherston PC took place on 7th to October to discuss further options. Scheme has now been amended to include additional kerbing bollard and WL sign. Cost increase from £1500 to £3,000 agreed subject to confirmation of PC contribution</p> <p>07/02/17 - Cost increase of £3062.00 agreed by CATG subject to confirmation of Sherston PC contribution. Additional costs agreed by PC and order to be issued early February. Implementation likely April 2017 onwards.</p>	<p>5/12/17 Works complete. Remove from tracker and Priority 1 status.</p>	<p>1</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>07/06/17. Works programmed to commence on the Monday 3rd July for 4 days. Planter to be installed and planted up by local WI.</p> <p>12/09/17 Start date accepted. To remain on tracker but shown as grey until implementation.</p>			
c)	<p>Issue <u>4391</u> / <u>4660</u></p> <p>Proposal to CATG for traffic management measures in Oaksey. Letter, dated May 2016 from Richard Moody, Chair Oaksey Parish Council.</p>	<p>This relates to issues 4391 and 4460</p> <p>14/06/16 -Request to dome centre circles at both mini roundabouts in village Carriageway condition poor in places, especially outside Shop. Works could not take place without this issue being addressed first. Resurfacing costs aside, the cost to dome rdbts approx. £4 – £5k Request for drop and go markings outside school (approx. cost £880). . Roundabouts top priority.</p> <p>Provisional allocation £7,000 Priority 1.</p> <p>11/10/16- -Meeting with representatives from Oaksey PC on 23/09/16. Agreed that comprehensive action plan is required along length of village to enable longer term vision to be realised. Priorities remain area in front of Post office / Mini roundabout and Mini roundabout at Wick Lane.</p> <p>Quote for Topo survey requested 26/09/16. Cost confirmed as £3.5k. Oaksey PC to confirm 30% contribution in due course (£875).</p> <p>Once topo complete overall scheme to be prepared and costs attributed to individual elements. These could be delivered individually, subject to CATG funding or as part of a substantive scheme bid in 2017/18 (subject to CATG approval).</p>	<p>5/12/17 Substantive bid successful.</p> <p>Implementation 2018/19</p>	1.	MR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>Page 69</p> <p>Page 7</p>		<p>Improvement work outside Post Office and School remains focus as both are safety related.</p> <p>07/02/17 - Topographical survey works complete and paper copies provided to Oaksey Parish council. Work to prepare design options to commence early March 17.</p> <p>Clarification sought by RM of responsibilities re. Resurfacing. JT explained it was not the remit of the group but major maintenance.</p> <p>Scheme likely to form substantive CATG bid and some resurfacing would be required. MR explained that even if the scheme was a substantive bid 3rd party contributions will be required. The project could be phased. MR to discuss priorities with Parish Council.</p> <p>07/06/17 Further meeting took place with representatives from Oaksey PC On 17th May 2017 to agreed priorities for design work. Outline design for 3 elements of proposals prepared and issued to PC on 01/06/17. These are as follows:</p> <ol style="list-style-type: none"> 1. Village Sign Decluttering Est. cost £8,122.40 2. 20mph zone – Est. cost £6106.16. 3. Improvement works adj to Post Office. Est. cost £20,420.99. <p>Group required to agree priorities with Oaksey PC, incl. contribution. Item 3. Is a possible substantive bid or could</p>			
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 8		<p>combine all three elements into single bid. Substantive bid applications June / July.</p> <p>12/06/17 MR presented revised scheme elements and provided provisional estimate of costings. Agreed to put forward as substantive bid for 2017/18 and make provisional allocation of £5,000.</p> <p>Option of shared use space outside PO to be further investigated and costed. Oaksey PC have confirmed they have made a financial provision for contribution future highway works. Amount of contribution re. substantive bid TBC</p> <p>12/09/17. Confirmed as substantive bid for 2017-18. Deadline for submission 29/09/17. PC contribution agreed at £10,00</p>			
d)	<p>Issue 3535_Malmesbury HGV signing</p>	<p>12/06/17 Mark Stansby's updated report presented to group. Cost £5875. Malmesbury TC 30% contribution of £1762.50 Agreed to move to priority 1.</p> <p>MR update 01/09/17. Preparing construction pack for contractor. Construction anticipated during Dec 2017</p>	<p>5/12/17 Awaiting programming and implementation</p> <p>Anticipated January / February 2018</p>	1.	MS

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>e)</p>	<p>Issue 4796 / 5001 /5022 B4040 Sherston Road by Twatley cottages</p> <p>Dated Raised 02/08/16</p>	<p>"We have lived here 25 years. In that time we have had three speeding cars crash into our front garden - the latest was today. There is a 50 MPH limit in place but people ignores it and drive too fast for the conditions. Request for reduced speed limit and other measures to reduce speed. https://www.google.co.uk/maps/B4040 Twatley cottages.</p> <p>Update 07/02/17 Carriageway surface not yet at required intervention level. MJR to put together package of signing and road markings improvement. Approx. £4,000 cost. CATG support if PC happy to contribute 25%.</p> <p>Outline drawing indicating proposal issued to Brokenborough PC on 13/03/17. Est. cost The cost is £3,604.59 Acknowledgement email received from clerk. Letter received from Brokenborough PC dated 4/6/17. PC felt proposal would not deter the 'mad drivers' [sic] who travel round the bend too fast. The contribution of £901 is also a problem due to low level of parish council precept. The PC have declined to proceed under current arrangements.</p> <p>Cllr Thomson has asked for item to remain as priority 1 for the time being pending further discussion.</p> <p>12/09/17. Cllr Thomson agreed to reduce contribution to 15% split over 2 years (£540.60) due to safety aspect of scheme and this was accepted by Brokenborough PC. Awaiting programing.</p>	<p>5/12/17</p> <p>Delivery programmed for January 2018</p>		
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>f)</p>	<p>Issue N/A</p> <p>Dropped kerbs Sites:</p> <ol style="list-style-type: none"> Burnham Road / Athelstan Road Burnham Road / Gastons Rd. B4040 Sherston Rd (NW of Corn Gastons) <p>Footway widening Burnham Rd (opposite Saddlers)</p>	<p>Review of dropped kerb sites took place on Burnham Road as part of the forthcoming Burnham House Care Home.</p> <p>Provisional sites agreed and allocation of £3500 made. Allocation of £1250 also agreed by chairman for a topo survey Burnham Road north of St Mary's St / Foundry Road junction. Design work for footway widening to be undertaken. Orders for dropped kerb sites to be issued in June.</p> <p>12/06/17 Orders for dropped kerb sites to be issued in due course.</p> <p>Agreed to allocate footway widening as Priority 1. Cost £5374.00, (MTC contribution of £1612.00 TBC) Work will require temp road closure for approx. 5 days. May consider combining with dropped kerb sites. A min of 3 months to arrange road closure once start date has been agreed with Ringway.</p> <p>12/09/17. Dropped kerb sites to be delivered in conjunction with temporary road closure for footway widening works programmed for early Jan 18. Approx. 7 days' work.</p>	<p>5/12/17</p> <p>Works being undertaken via Temp road closure 15th Jan 18 for 7 days</p>	<p>1.</p>	<p>MR</p>
<p>g)</p>	<p><u>Issue 4466</u> Date Submitted 04/02/16 Milbourne / Milbourne Lane</p>	<p>Pedestrians presently are required to walk in the highway in the vicinity of the blind right-angled bend in Milbourne Lane Milbourne.</p> <p>07/02/17 - Priority 2 scheme - Plan and cost estimate issued to St. Paul Malmesbury without PC on 06/02/17. PC to discuss and possibly reduce overall scope of scheme.</p> <p>07/06/17 Priority 2 issue. Amendment to design to be undertaken during June 17.</p>	<p>5/12/17</p> <p>Amended design remains outstanding.</p> <p>Work in progress, report to next meeting</p>	<p>1.</p>	<p>MR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>12/06/17 - Request by RB to move issue to priority 1 once amended design and costing are agreed. MR to issue amended design to RB ASAP</p> <p>12/09/17 - St Paul Malmesbury without PC wish to see further changes to extent of footway. Design and cost amendments to next meeting.</p>			
<p>Page 73 Page 11</p>	<p><u>Issue 5000</u> B4040 Charlton Submitted 14/11/16</p>	<p><i>Heavy goods vehicles and speeding through village.</i></p> <p><i>“Too many lorries and too much speeding on B4040 through Charlton. Additionally a perceived problem junction at the B4040Park St/Tetbury Lane junction where B4040 takes a sharp double bend with dangers for traffic navigating the junction when lorries are also doing so in the opposite direction buses including school buses stopped at the bus-stop Park St traffic intending to turn right onto the B4040 to a lesser extent pedestrians crossing the road towards the bus-stop and from the occasional accidents usually but not exclusively at night when speeding west-bound vehicles miss the bend”</i></p> <p><i>Update - Charlton PC now confirm that they do wish to request a Freight Management Assessment. 2. Charlton PC now wish to adjust their request for a Road Assessment to look at Physical and/or Psychological measures, not just psychological. https://www.google.co.uk/maps/place/Charlton</i></p> <p><i>07/02/17 Freight Management Assessment requested to consider extent of problem. Previous surveys have proved the</i></p>	<p>5/12/17</p> <p>Cost increase to £1,639.00. Additional contribution from PC agreed. Works ordered and awaiting programming. Anticipated Feb 18</p>	<p>1.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>Page 12</p>		<p><i>vehicles have origin and destination therefore FMA may not have desired conclusion. Priority 2, further improvements to be considered. Options / cost to future meeting.</i></p> <p><i>07/06/17 Priority 2. Signing options to be agreed with PC.</i></p> <p>12/06/17 - MBG requested this issue be moved to Priority 1 pending agreement for proposed signs and costings. Currently priority 2. MR to issue design to MBG ASAP. Likely overall cost approx. £1,200</p> <p>MR update 12/09/17.</p> <p>Meeting took place with representatives from CPC on 20/07/17. Scheme agreed and is being progressed.</p>			
<p>i)</p>	<p>Issue 5042 Oaksey to Somerford Keynes Submitted 08/12/16</p>	<p>Regular accidents/incidents on a dangerous sharp right hand bend outside of our property causing damage to the verge hedgerow highways signage and leaving broken car parts strewn over the verge and road. This is happening on a regular basis up to 6 times per annum due to speed and insufficient markings on road or signs in advance of the corner. If you leave the village of Oaksey in the direction of Cirencester on the Somerford Keynes Road over the Railway line just past the Golf Course on the left after about 1/2 mile you come to a very sharp right hand bend. This is the corner in question and the problem will be immediately evident. Road markings insufficient to much speed and volume of traffic main cause. https://www.google.co.uk/maps/Oaksey Bend</p> <p>07/02/17 - MR made suggestions to Parish Council for consideration. There may be adverse camber – to be checked. Scheme including signage and edge lines to be considered</p>	<p>5/12/17</p> <p>Plan to be submitted to PC for approval.</p>	<p>1.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>costing approx. £2500 -£3000. Plan and costing to be finalised. MP to look at maintenance issues.</p> <p>12/06/17 Final signing options and outline costing to be prepared and issued to Oaksey PC</p> <p>12/09/17_Option 2. Plan and costing remain outstanding. End of Sept. Erect signage indicating bend in road and adverse camber £800. Subject to confirmation of 30% PC contribution. Priority 1</p> <p>MP to look at surface water issues.</p>			
<p>Page 13</p>	<p>Priority 2 / Other Priority issues</p>				
<p>Page 13</p>	<p><u>Issue 3879</u> Station Road, Minety SN16 9QY pedestrian safety, Minety Submitted 17/02/15</p>	<p>New footway Request Estimated £30.000+ cost</p> <p>MR to do site visit, liaise with local members/ publican</p> <p>CB to check with Parish amount to contribute.</p> <p>26/05/16 Contact made with Mr Denman Vale of the Inn PH. Site meeting required. Possible land use on same side as PH. Planning application may result in cost covered by successful application. On hold.</p> <p>11/10/16 No meeting held to date with Mr Denman. MR to contact in due course.</p> <p>07/02/17 - Meeting with Mr Denman remains outstanding. MR to arrange.</p>	<p>5/12/17</p> <p>Issue on hold pending planning application details. May be funding from S106.</p> <p>CATG members agree to allocate £1,000 for yellow transverse markings to together with 'SLOW's' on B4040 to provide visual speed deterrent in village. Suggest PC fund carriageway roundels. Further support from Police to be sought. Move to Priority1</p>	<p>2</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>07/06/17- Several attempts made to contact Mr Denman without success.</p> <p>12/06/17 - MR to try and contract Mr Denman at different time of day.</p> <p>12/09/17 Priority 2 issue remains on hold pending possible planning application by owners of Vale of Pewsey PH.</p>			
<p>b) Page 14</p>	<p><u>Issue 4104</u> Priority Change at junction of Oaksey Road / Crossing Lane Minety</p>	<p>26/05/16 Site visit made and metro-counts requested.</p> <p><u>Priority 2 scheme</u></p> <p><u>11/10/16</u> Metro count results – Crossing Lane 85th %ile = 33.1mph, Mean = 26.1mph. Total vehicles 2783 (155 AADT) Oaksey Road 85th %ile = 25.5.1mph, Mean = 21.4mph. Total vehicles 5828 (324 AADT) . Busiest route is Oaksey Road. Traffic priority change to be considered by Minety PC in conjunction with consultation with Local residents.</p> <p>07/02/17- Issue on hold pending further discussion with Minety PC / consultation with local residents</p> <p>Data indicates Oaksey Road as predominant flow. Further resident consultation required before change of priority. Place on hold and await further comments from Minety PC.</p> <p>07/06/17 No feedback from Minety Parish Council to date. Issue to remain on hold.</p>	<p>5/12/17 Issue on hold pending PC feedback.</p>	<p>2</p>	<p>Mine ty Pari sh Cou ncil / MR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>12/06/17 -MR to send Charles Cook plan of Priority change to enable local consultation exercise to take place. Remain at Priority 2</p> <p>12/09/17. Plan issued to Charles Cook 16/06/17. Crossing Lane used much more following re-vamp of crossing and local feeling appears to prefer change of priority. Formal consultation to be done prior to change. CC to liaise with MR and Ollie Phipps (CEM)</p>			
<p>Page 15</p>	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09/15</p> <p>Speeding Along Gloucester Road Malmesbury Submitted 04/06/16</p>	<p>Requested change of priority and removal of carriageway restrictions at the commencement of the 20mph zone. MR to do site visit – review at June CATG</p> <p>Metro-count results to be presented to Feb 7th CATG meeting.</p> <p>Metro count shows speeds sufficient to implement 20MPH zone extension if required. Issue to be placed on hold for time being.</p> <p>Extension of 20mph zone to be combined with other work, including Gloucester Road to take in possible extension of zone. <u>Priority 2 scheme</u></p> <p><u>11/10/16 Issue remains</u> Priority 2 scheme. Meeting required with Malmesbury TC representative to agree terminal points due to number of streets involved. Awaiting allocation to Priority 1. Before further work can take place.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place.</p>	<p>5/12/17 Priority 2 On hold.</p> <p>Issues to be brought together in single scheme to extend 20mph zone.</p>	<p>2</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>Page 16 Page 78</p>		<p>Site visit between respective parties required to discuss requirements and limit extents.</p> <p>07/02/17 Priority 2 scheme. Awaiting allocation to Priority 1. Before further work can take place. Site visit between respective parties required to discuss requirements and limit extents. Also relates to</p> <p>07/06/17 Issue remains at Priority 2. Agreement required on extent of 20mph zone and issue relating to strategic status of Bristol Street to be discussed.</p> <p>12/09/17. Priority 2 issue remains on hold. GG: Parklands also has an issue with HGVs which causes concern. Local community urged to report offending vehicles.</p> <p>This issue forms part of one major area wide issue. Matter to be considered as part of a package of wider measures for possible substantive bid in 2018/19.</p>			
<p>d)</p>	<p><u>Issue 4317 / Issue 4786 (not logged)</u></p> <p>Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry</p> <p>Submitted 02/11/15</p>	<p>Metro count Requested. To be left on list – further review next meeting.</p> <p>Metro count results: 85th percentile = 51.0mph, Mean speed =44.9mph</p> <p>14/06/16 Results show that the criteria is not met at this stage for CSW. Planned development in 40mph zone will cause concerns, but area does not meet criteria for reduction to 30 mph limit.</p>	<p>5/12/17</p> <p>Priority 2 remains on hold pending outcome of proposed development on A429.</p>	<p>2</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 17</p>		<p>Carriageway Roundels could be implemented to support 40 limit £2k provisionally allocated subject to MTC approval of 30% contribution.</p> <p>Police enforcement is also required – AB issue. Priority 2</p> <p>11/10/16 Proposed '40mph roundels (cost £2k) provisionally allocated subject to confirmation of MTC contribution. Issue currently on hold pending further discussion of speed limit changes with RB (MTC). Awaiting allocation to Priority 1.</p> <p>07/02/17 - Estimated cost of speed limit changes and 40 roundels £5000. Issue currently on hold. Extent of proposed extension to 30mph speed limit to be agreed.</p> <p>07/06/17 Awaiting allocation to Priority 1. Before further work is carried out. Cabinet Member approval required before further assessment of 30mph can be undertaken due to 'A' class status of road.</p> <p>12/06/17 Item to remain as priority 2 pending outcome of likely planning application and possible Section 106 monies.</p> <p>12/09/17. Priority 2 issue remains on hold pending outcome of proposed development on A429. Also refer to issue 4786 below. Further development may fund this change</p>			
<p>e)</p>	<p>Issue 4745 Parklands, Malmesbury. Submitted 07/07/16</p>	<p><i>Road safety along Parklands Malmesbury. "Parklands is a residential street in which a good deal of the residents are elderly people with some disabled persons. There are concerns about the volume and speed of traffic using this road especially at the right hand bend after you come off the Sherston Road.</i></p>	<p>5/12/17 The survey was carried out between 29/06/2017 and 10/07/2017. A total of 17444</p>	<p>2.</p>	

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<p>Page 18</p>		<p><i>The road has become a short cut for goods vehicles lorries a tractor and workers from Dyson which means that local residents have to put up with a great deal of traffic noise. There are also concerns that the speed of traffic might lead to an accident"</i>https://www.google.co.uk/maps/Parklands</p> <p><i>07/02/17 - Metro count to be scheduled.</i></p> <p><i>07/06/17 Metro count request issued.</i></p> <p><u>12/09/17</u> Awaiting results of metro count. Count not due to be undertaken until Sept due to backlog and school traffic</p>	<p>vehicles were checked. The 85th percentile was 26.4mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). The average speed was 22.2mph. No further action</p>		
<p>f)</p>	<p>Issue 4905 Callow Hill, Brinkworth Submitted 27/09/16</p>	<p>"SPEEDING especially at rush hour. Reported to Malmesbury Neighbourhood Policing Team Chippenham Rural Policing Team. Both constabularies wouldn't take ANY ownership and palmed me off onto you so forgive me for being somewhat annoyed.Im NOT doing your job for you. Come to Callow Hill and make an informed decision as the professionalism where the traffic counter should be laid".</p> <p>Metro count request</p> <p>https://www.google.co.uk/maps/place/CallowHill</p> <p>07/02/17 Police attendance has proved there is an ongoing issue with speeding. Area will continue to be subject to ad-hoc enforcement activity. White gates approx. £1200 per pair. Other colours are available. Back to Brinkworth PC for consideration. CSW to be re-vitalised in the area if residents are interested.</p>	<p>5/12/17 Issue remains on hold. PC not in favour of gates.</p> <p>Issue to be closed and removed from tracker doc.</p>	<p>2.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>07/06/17 Priority 2 issue. No feedback from PC re. gates and CSW received to date.</p> <p>12/06/17 ET to speak to PC and report back to group at next meeting.</p> <p><u>12/09/17</u> Issue on hold.</p>			
Page 19	<p>Issue 4948 Park Road, Malmesbury. Submitted 18/10/16</p>	<p>Request for formal pedestrian crossing on Park Road between Willow View Close and Gloucester Road</p> <p>https://www.google.co.uk/maps/place/Willow+View+Cl</p> <p>07/02/17 Lollypop lady has retired and no replacement in place as school unable to recruit. Consider OCM advert. No natural site for a pedestrian crossing and likely to lack required numbers at this time. This could change pending outcome of Backbridge Farm planning application. CATG does not support request at this time.</p> <p>12/06/17- Issue on hold. No action at present time. Issue may progress further if Backbridge Farm development goes ahead.</p> <p><u>12/09/17</u> Issue on hold</p>	<p>5/12/17 Issue remains on hold pending future development.</p>		
h)	<p>Issue 5017 Little Somerford Submitted 24/11/16</p>	<p>Metro-count request - The Hill The Street Little Somerford. Perceived excessive speed through the village on this road. A metro count is needed before CSW can operate at this location.</p>	<p>5/12/17 Awaiting metro-count results. MR to chase Vicky Oates</p>	2.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 20</p>		<p>A metro count anywhere that is suitable on this road especially between the junction of Clay Street and East End Lane.</p> <p>07/02/17 Metro-count location to be agreed.</p> <p>07/06/17 – Metro count request issued.</p> <p>12/06/17 - Results of metro-count to be reported to next meeting.</p> <p><u>12/09/17</u> Residents expressed unhappiness with location of metro-count. Replacement count to be undertaken and results reported to next meeting.</p>			
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 82</p>	<p>i) Issue 5042 Oaksey to Somerford Keynes Submitted 08/12/16</p>	<p>Regular accidents/incidents on a dangerous sharp right hand bend outside of our property causing damage to the verge hedgerow highways signage and leaving broken car parts strewn over the verge and road. This is happening on a regular basis up to 6 times per annum due to speed and insufficient markings on road or signs in advance of the corner. If you leave the village of Oaksey in the direction of Cirencester on the Somerford Keynes Road over the Railway line just past the Golf Course on the left after about 1/2 mile you come to a very sharp right hand bend. This is the corner in question and the problem will be immediately evident. Road markings insufficient to much speed and volume of traffic main cause. https://www.google.co.uk/maps/Oaksey Bend</p> <p>07/02/17 - MR made suggestions to Parish Council for consideration. There may be adverse camber – to be checked. Scheme including signage and edge lines to be considered</p>	<p>5/12/17 Option 2. Plan and costing remain outstanding. End of December</p> <p>. Erect signage indicating bend in road and adverse camber £800. Subject to confirmation of 30% PC contribution. Priority 1</p> <p>MP to look at surface water issues.</p>	<p>1.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>costing approx. £2500 -£3000. Plan and costing to be finalised. MP to look at maintenance issues.</p> <p>12/06/17 Final signing options and outline costing to be prepared and issued to Oaksey PC</p>			
j)	<p>Issue 5134 / 5408 Sandpits Lane / Green Lane - Sherston</p> <p>Issue 5288 Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17</p>	<p>Green Lane Sherston. Dangerous junction with Sandpits Lane speeding on lane assumed by residents to be school traffic. Parking at school end of Lane.</p> <p>Speeding traffic both ways on Sandpits Lane in Sherston. This is a constant problem as the lane is a cut through to avoid the village and is used by cars trucks and agricultural vehicles as well as many pedestrians. The current speed limit is 30 mph which I believe is too high as poses a risk to children pets or cars exiting driveways and people walking along the lane.</p> <p>Traffic speeding through Sherston especially in the morning and especially in Easton Town and approaching Brook Hill. https://www.google.co.uk/maps/Brook Hill, Sherston</p> <p>12/06/17 Metro-counts to be undertaken on Easton Town, Brook Hill and Church Street with view to possible formation of CSW.</p> <p>12/06/17 Metro-counts to be undertaken on both Sandpits lane and Green Lane.</p> <p><u>12/09/17.</u> Metro-counts programmed for September / October 17. Report results back to future meeting.</p> <p>Awaiting outcome of Neighbourhood Plan process before further action is considered.</p>	5/12/17 Issues on hold pending outcome of neighbourhood plan. No further action at this stage.	2.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>k)</p>	<p>Issue 5274 Silver Street Minety Submitted 04/04/17</p>	<p>As a parent and dog walker I along with other residents continuously see vehicles during peak and off peak times speeding well in excess of the 30mph limit. Minety has never had speed traps of signage to warn drivers when speeding and I urge this to be auctioned immediately to prevent an accident that is likely to happen https://www.google.co.uk/maps/Silver St Minety</p> <p>12/06/17 Metro-counts to be undertaken on Silver Street with view to formation of CSW.</p> <p><u>12/09/17.</u> Metro count programmed for September / October.</p> <p>Community Speed watch already operating there.</p> <p>Members did not support further action and requested the issue be closed and requester informed. Remove from Tracker</p>	<p>5/12/17</p> <p>Silver St. Metro count results</p> <p>Mean = 41.3mph 85th percentile = 47mph</p> <p>Sawyers Hill metro count results</p> <p>Mean = 23.7mph 85th percentile = 28.6mph</p> <p>CSW present 3 times per week during device availability. 63/350 drivers in excess of 36 mph, one logged at 51mph. PCSO attended and observed problem. Cllr Berry to follow up with Police. Invite to Area Board meeting.</p>	<p>2.</p>	
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<p>l)</p> <p>Issue 5276 Poole Road, Malmesbury Submitted 04/04/17</p>	<p>Inconsiderate parking on Poole Road by parents restricting access. The emergency services may be unable to access certain parts of Poole Rd at peak times when cars are parked on both sides of the road severely restricting access. This issue was raised by a resident in Poole Rd who is particularly affected has seen many near misses involving children and cars and worries that there will be a serious accident before action is take. https://www.google.co.uk/maps/Poole Road</p> <p>12/06/17 Ongoing Issues typical of residential areas close to schools. This issue requires the support of school to address concerns instead of seeking physical measures. MR to speak school.</p> <p><u>12/09/17.</u> Refer matter to taking action on School journeys in first instance. GG to discuss with School</p>	<p>5/12/17</p> <p>Issue to be closed and removed from tracker.</p>	<p>2.</p>	
<p>m)</p> <p>Issue 5321 Lea Submitted 27/04/17</p>	<p>Request for footway between the Bus Stop outside The Crescent Lea on the B4042 and the junction with The Street lea. There is a need for a footpath to be constructed to allow anyone getting off / on the Bus coming into Malmesbury from the Royal Wootton Bassett direction. https://www.google.co.uk/maps/Lea Bus stop</p> <p>12/06/17 Overall numbers of pedestrians using proposed footway likely to be very low. MR to speak to PC to establish numbers.</p> <p><u>MR update 01/09/17.</u> Approx. 60m of footway required. Low numbers of pedestrians anticipated. Cost in excess of £10k.</p>	<p>5/12/17</p> <p>Extent of highway established. Area within The Crescent not adopted highway. TS</p>	<p>2.</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		MR to investigate ownership of land in Lea Crescent for possible footway			
n)	Issue 5438 Brinkworth. Submitted 16/06/17	Request for new footways along the B4042 from Causeway end at west of village to Box Bush at eastern end. Google image https://www.google.co.uk/maps/ 12/09/17 ET: local funds to be sought. MR: site meeting with ET to discuss and look at feasibility	5/12/17 Meeting has taken place and areas of interest identified. Topo survey costs to be established. Possibly a future substantive bid application.	2.	
o)	Issue 5449 - Dark lane Malmesbury. Submitted 21/06/17	Request for additional width restriction signs at eastern end of Dark Lane. Complaint that traffic travelling northbound along Foxley Road cannot see the sign. Google Image https://www.google.co.uk/maps 12/09/17 Requested signage would require illumination incurring significant cost. Advance warning sign could be erected on Foxley Road approach and may not require illumination. MR to investigate re-aligning sign in first instance.	5/12/17 Local highways cannot realign existing sign as previously hoped due to sign light. Investigate change to smaller sign if possible and re-align. May have no alternative but re-align sign and canopy. Move to Priority 1.	1.	
p)	Issue 5476 / 5508 – Bus stop hardstanding on A429 Burton Hill. Submitted 28/06/17	Request for Bus stop hardstanding on eastern verge to facilitate boarding. Google image https://www.google.co.uk/maps . 12/09/17 NT: Need for hardstanding area to provide level surface to use the stop on this busy road. No bus stop sign, no space for bus to pull off the road. Creation of hardstanding cost approx. £4k. Limited usage of the bus stop. Investigate moving	5/12/17 Site meeting has taken place and outline design for bus hardstanding prepared. Estimated cost £1,650.00.	1.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		the bus stop to a better location. Site meeting required to discuss options.	PC happy to fund 30%. Move to priority 1		
q)	Issue 5483 A429 Crudwell.	Concerns relating to speeding, drivers ignoring puffin crossing. Request for flashing signs on approach to school and CSW. Google image https://www.google.co.uk/maps 12/09/17 Issue pending outcome of Neighbourhood Plan. PG: can use the existing crossing which takes 8 minutes extra. Suggest PC consider SID.	5/12/17 Matter with PC. Pending outcome of neighbourhood plan. Matter is included in pending School Travel Plan so consider school operated flashing lights.		
	Issue 5490 A429 Crudwell	Requester crossing from Potting Shed PH towards school. Concerns relating to speed of traffic. Request for Signs to advise there is a school around the corner or slow signs etc. https://www.google.co.uk/maps 12/09/17 Issue pending outcome of Neighbourhood Plan. PG: can use the existing crossing which takes 8 minutes extra. Suggest PC consider SID.	5/12/17 See issue 5483 above		
s)	Issue 5532 Pinkney	Request for reduction in speed limit on B4040 Pinkney from 40mph to 30mph https://www.google.co.uk/maps 12/09/17 Metro count requested and should be in place within next 2-3 weeks. Road assessment of the road would be completed by Atkins which costs £2.5k. B4040 last assessed 2009/10 with recommendation of 40mph to remain. No further development, so probably no change in recommendation. Following the recent accident the Police report: speed was one of the accident factors. Replacement signs have been ordered and will be installed asap. SC: junction is just on stopping	5/12/17 Metro count 85% ile 42.7mph Mean = 37.5mph Site visit undertaken. Findings to be reported to CATG. Path to be cleared, new crossroad sign to be added closer to the junction and	2.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 26		<p>distance limit at 40 mph. Sight lines need to be considered and move the entry to the limited area needs to be moved. Top dressing has not improved condition of the carriageway. JT: skid test needed? Re-surfacing removed the orange pad gateway which has exacerbated the speeding issue. Check if it will be replaced. Speed data to be reported back following the metro count. Check sight lines from side roads based on metro count results.</p> <p>Other signage discussed. MR to review. Cost in region of £2-3k.</p>	replace the existing sign to improve reflectivity. Plan and costing to next meeting		
	Issue 5602 Parklands	<p>Concern re. size of vehicles through parklands 12 wheel lorries 10 wheel lorries some with attached trailers. Tractor with large implements carrying one or two trailers this includes the size of the tractor sometimes excessive speed from vehicles on the bus route the bungalows are generally occupied by elderly disabled people. Remove Blocked paved areas at Bristol Road / Gloucester Road / Abbey Rd junction to facilitate the right turn.</p>	<p>5/12/17 To be grouped above with issue 3699 / 4260</p>		
New Issues submitted since previous meeting					
u)	Issue 5762 B4014 Filands to Tetbury Hill	<p>Request to reduce 40mph limit to 30mph following recent development along the length. Google map image</p>	<p>5/12/17 Despite recent development of Filands View on the B4014 the CATG did not currently consider the length to be a viable or credible 30mph speed limit. A reduction from the current 40mph limit would simply lead to a high level of driver non-compliance.</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			<p>Suggestion made that requester consider joining Community Speed watch Group.</p> <p>Issue to be closed and requester informed.</p>		
v)	Issue 5832 Charlton	<p>Very narrow gap between road and footpath alongside B4040 through Charlton just east of the pub notably on the crown of the slight left-hand bend and just as the road slopes downhill. Pedestrians feel threatened by the very close proximity to the traffic especially the lorries of which as is well known there are many driving through the village. No kerbing at that point - just a narrow low bank of grass verge. Additionally the footpath is itself very narrow with a hedge on the far side which inevitably grows out and narrows the available width we try to keep the hedge cut well back by the landowner with occasional Parish Steward assistance. Narrow gap made worse by vehicles over-running the verge at that point. Google map image</p>	<p>5/12/17 MR to send enquiry to PC for comment and discussion with Pub.</p>		
w)	Issue 5580 Brokenborough	<p>Problem is speeding through narrow village street. Most sensitive location is by Old Post Office in the centre of Brokenborough. Evidence is visual judgement by several owners of properties namely Old Post Office Old Garden House Quercus The Paddocks. Google map image</p>	<p>5/12/17 Request for Metro count in village. MR to send to B Tallon</p>		
7.	Other items -				
	<p>Major maintenance Schemes for 2018/19 to be discussed at a separate meeting. Refreshment of road marking? – To Matt Perrott New Carriageway roundel requests to MR £8k footpath funding available. Issue to be raised on standard form and discussed at next Area Board meeting. Sherston site visit to be arranged.</p>				

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8.	Agreement of Priority 1 schemes (max no. 5)
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 28</p>	<ol style="list-style-type: none"> 1. Issue 3963 New footway Holloway Hill Malmesbury (Wychurch Hill) 2. Issue 4391 / 4660 Proposal for 20 zone / traffic management measures in Oaksey 3. Issue 5042 Oaksey to Somerford Keynes Signing at bend. 4. Issue 4466 Milbourne / Milbourne Lane - New Footway 5. Issue 5274 Minety Additional road markings on B4040 (new issue number to be assigned) 6. Issue 5449 - Dark lane Malmesbury. Realignment of width limit sign 7. Issue 5476 / 5508– Bus stop hardstanding on A429 Burton Hill. 8. Issue 4796 / 5001 /5022 Sign / Road Markings - B4040 Sherston Road by Twatley cottages 9. Issue 3535 Malmesbury HGV signing 10. Issue 5000 B4040 Charlton Signs / road markings <p>Issues shown in GREY are <u>live</u> priority 1 schemes where work orders have been issued but awaiting implementation.</p>
9.	Date of Next Meeting:
	27th March 2018 - Riverside Community Centre 6pm

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Malmesbury Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £6843.50

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report

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